

MINUTES
NEOSHO CITY COUNCIL
November 5, 2024 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Pastor John St. Clair opened with prayer and Mayor Davidson led the pledge of allegiance.

CALL TO ORDER

Mayor Davidson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

COUNCIL ABSENT:

There were none absent.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Derek Snyder, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

APPROVAL OF AGENDA

Councilman Collinsworth made a motion to Approve the Agenda; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilman Cobb made a motion to Approve the Consent Agenda:

October 15, 2024 Council Minutes

October 22, 2024 Special Session Minutes

Bill No. 2024-91

Bill No. 2024-92

Bill No. 2024-93;

Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

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No: None
Abstain: None
Passed.

VISITOR'S BUSINESS

There was no one present to speak under visitor's business.

BIDS

Fire Station #2 HVAC

Fire Chief Houk addressed the city council stating that the purpose of this item is to seek approval for the replacement of the HVAC unit at Fire Station 2. We went out bids for the removal and replacement of the HVAC unit at Fire Station 2. The bid was sent to 5 vendors and only 2 were received back and both met the bid specifications.

Satterlee Plumbing Heating and Air Conditioning \$12,618.00

Integrity Comfort Heating and Air \$12,050.00

Satterlee has replaced the HVAC at the Senior Center and City Hall, and they have had excellent customer support and service. They are \$568 higher, but from our experience with Satterlee Heating and Air, staff would recommend the council approve the bid from Satterlee Heating and Air Conditioning.

Councilman Collinsworth made a motion to Approve the bid from Satterlee Heating and Air in the amount of \$12,618.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Service Bed and Lift Gate

Public Works Director Siler addressed the city council stating that this agenda item is to seek council approval for the purchase of a new service bed and lift gate for the new D&M service truck. The new truck that the council approved the purchase of at the last council meeting requires a service bed and lift gate. We received a state concession bid from Bus Andrews. The bid also includes installation. The cost of the service bed is \$12,485.00 and the cost of the liftgate is \$4,950.00. Staff budgeted \$85,000 for this service truck and after the truck and service bed purchase, we will be \$7,292 under budget. Staff recommends council approve the state bid from Bus Andrews for the total amount of \$17,435.

Councilwoman Robinson made a motion to Approve the purchase from Bus Andrews in the amount of \$17,435.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

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Abstain: None
Passed.

Recycle Center Skid Steer Bid

Public Works Director Siler addressed the city council stating that this agenda item is to seek council approval of the Sourcewell bid for a new skid steer. The Neosho Recycle Center has been awarded a grant through MODNR to start a food waste recycling program. Part of this program is to purchase a new skid steer for processing the food waste. This purchase is covered completely by the grant. The approved purchase is for a John Deere 316G Skid Steer. Staff received a sourcewell bid from Murphy Tractor in the amount of \$53,000.00. Once purchased, MODNR will refund the entire amount.

Councilwoman Thomas made a motion to Approve the bid from Murphy Tractor in the amount of \$53,000.00; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

PUBLIC HEARINGS

Public Hearing for Rezoning of 12891 Lynn Lane to a C-3, Commercial Business District

Mayor Davidson opened the public hearing for the rezoning of 12891 Lynn Lane at 7:06 p.m.

There was no one present to speak on the public hearing.

Mayor Davidson closed the public hearing for the rezoning of 12891 Lynn Lane at 7:06 p.m.

NEW BUSINESS

Bill No. 2024-95: Agreement with CSG Forte for Online Payment Processing

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with CSG Forte Payments, Inc., a Delaware corporation, for the purpose of providing payment processing services to allow for credit card and debit card payment processing; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Bill No. 2024-95 in title only.

Finance Director Forest addressed the city council stating that there are a couple of options before council tonight. The city currently has two separate contracts for card payments, one with Affinipay and also one with First Community Bank. Staff originally was planning to move forward with getting rid of Affinipay and keeping First Community Bank as our merchant provider. The gateway option with Forte and continuing to use First Community Bank would allow us to continue with allowing First Community Bank to collect those card fees. However, the city would be paying out around \$4,000.00 a year to First Community Bank.

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Mayor Davidson asked why we would not fully move to Forte and not have any of the fees.

Discussion followed.

Mayor Davidson made a motion to Approve Bill No. 2024-95 and move forward with the non-gateway option; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-96: Request for Voluntary Annexation of 12891 Lynn Lane

AN ORDINANCE of the City of Neosho approving the voluntary annexation of a certain tract of land, as petitioned by Tiffanie Bevis and Chris Bevis, husband and wife, owner of real property to be annexed to the City of Neosho, Missouri, and for the extension of the city limits of the City of Neosho, embracing and including unincorporated real property located in Newton County, Missouri, hereinafter described.

City Attorney Snyder read Bill No. 2024-96 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2024-96; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval of the annexation of 12891 Lynn Lane into the Neosho City Limits. The owners of the property commonly known as 12891 Lynn Lane has requested annexation into the Neosho City limits for the purpose of connecting to city utilities. The property was posted and advertised as required by ordinance. The Planning and Zoning Committee held a public hearing where no public comment was made and then voted to recommend the voluntary annexation of the property. A public hearing for annexation was held by the City Council on October 15, 2024 where no public comment was made.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-97: Request for Rezoning of 12891 Lynn Lane from R-1, First Dwelling House District, to C-3, Commercial Business District

AN ORDINANCE of the City of Neosho to amend the zoning District Map for certain property within the limits of the City located 12891 Lynn Lane, Neosho, Missouri, as requested by the owner, Tiffanie Bevis and Chris Bevis, husband and wife, from a District "R-1" First Dwelling House District to a District "C-3" Commercial Business District.

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City Attorney Snyder read Bill No. 2024-97 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2024-97; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for the rezoning of 12891 Lynn Lane from R-1, First Dwelling House District to C-3, Commercial Business District. The owners of the property commonly known as 12891 Lynn Lane have requested to change the default initial zoning of R-1, First Dwelling House District, to a C-3, Commercial Business District for the purpose of operating a children's event center at this location. The property was posted and advertised as required by ordinance. The Planning and Zoning Committee held a public hearing where no public comment was made and then voted to recommend the C-3 zoning of the property. A public hearing for rezoning was held by the City Council on November 5, 2024, where no public comment was made.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-98: Approving a Real Estate Contract with Neosho School District

AN ORDINANCE of the City of Neosho, Missouri, approving a Real Estate Purchase Contract with the Neosho School District, a Missouri political subdivision, for the purpose to purchase or acquire real property and to sell or transfer real property to be declared surplus.

City Attorney Snyder read Bill No. 2024-98 in title only.

Councilwoman Humphrey made a motion to Approve and Discuss Bill No. 2024-98; Councilman Cobb seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the Mayor to sign a contract with the Neosho School District to transfer a city-owned property located at 220 East Spring St. to Neosho School District in exchange for a School district owned property located on North Wood and Brook St. The school district has indicated a desire to acquire a parcel of city-owned property located at/or near 220 East Spring St. to develop a playground for the RISE campus on Washington St. The city has a desire to acquire Neosho School District property located on North Wood St. for future construction.. The city passed resolution 2024-55 on October 1, 2024, to prepare a survey and contract the Neosho School District for this purpose.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

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Bill No. 2024-99: Authorizing a Contract with H.W. Lochner for Engineering of T-Hangar at the Neosho Hugh Robinson Airport

AN ORDINANCE of the City of Neosho, Missouri, authorizing an Agreement by and between the City of Neosho and H.W. Lochner, Inc., a Missouri foreign corporation for the purpose of providing planning design and construction engineering for a 5-Unit T-Hangar at the Neosho Hugh Robinson Airport; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Bill No. 2024-99 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2024-99; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for the contract with H.W. Lochner Engineering for planning, design, and construction engineering of a 5-unit T-Hangar at the Neosho Hugh Robinson Airport. The T-hangar project is 90% funded by a grant through the Missouri Department of Transportation Aviation with this construction grant's total cost of \$690,000. This ordinance authorizes the contract between the city and H.W. Lochner for the engineering and construction management services for this project. This project has been budgeted for this fiscal year.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-62: Authorizing a CDBG-MIT Grant Application to Repair and Upgrade the Buffalo Creek Lift Station

A RESOLUTION of the City of Neosho, Missouri, stating intent to seek funding through the Community Development Block Grant program and authorizing the Harry S. Truman Coordinating Council to pursue activities in an attempt to secure funding for flood protection.

City Attorney Snyder read Resolution Bill No. 2024-62 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Resolution Bill No. 2024-62; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval to allow Harry S. Truman Coordinating Council to apply for a Missouri DED CDBG-MIT grant to fund repairs and upgrades of the Buffalo Creek Lift Station. The Buffalo Creek Lift Station is in need of upgrading and maintenance to reduce inflow and infiltration (I&I) within the wastewater system, enhance operational capacity, and address vulnerabilities. The upgrades would include pump replacements, wet well renovation, and discharge piping for the estimated amount of \$1,151,948.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

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No: None

Abstain: None

Passed.

Resolution Bill No. 2024-63: Authorization to Apply for the Missouri DNR Energy Efficiency and Conservation Block Grant

A RESOLUTION of the City of Neosho, Missouri, authorizing the filing of an application with the Missouri Department of Natural Resources, Energy Efficiency and Conservation Block Grants Programs for subaward of federal financial assistance provided to the State of Missouri and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Resolution Bill No. 2024-63 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Resolution Bill No. 2024-63; Councilman Cobb seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for staff and Harry S Truman Coordinating Council to apply for the Missouri DNR Energy Efficiency and Conservation Block Grant to replace windows in the City Hall, Fire Station 2 and The Water Filtration plant with energy-efficient windows. If awarded, this grant will provide funds to replace windows in the City Hall, Fire Station 2 and the Water Filtration plant with energy-efficient windows. The cost of these windows would be approximately \$485,000. (City Hall \$135,000, Fire Station #2 \$185,000, Water Treatment Plant \$165,000.)

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-64: Storm Siren Agreement with Blue Valley Public Safety

A RESOLUTION of the City of Neosho, Missouri authorizing a Maintenance Agreement with Blue Valley Public Safety, Inc. a Missouri corporation, for the purpose of providing maintenance to the public emergency siren system equipment within the City for the not to exceed price of Thirteen Thousand Nine Hundred Eight & 00/100 Dollars (\$13,908.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Resolution Bill No. 2024-64 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Resolution Bill No. 2024-64; Councilman Workman seconded.

Fire Chief Houk addressed the city council stating that the purpose of this item is to seek approval to renew the contract with Blue Valley Public Safety for our warning siren maintenance. This budget item is for the renewal of the annual service contract with Blue Valley Public Safety(BVPS). BVPS is our service contractor for our Federal Signal warning sirens and system. They are the only service provider in our area who services Federal signal warning devices. This is a budgeted item but due to increased prices, we are over budget by

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\$387.00 on this item.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-65: Contract with Satterlee Heating and Air for HVAC Replacement Fire Station 2

A RESOLUTION of the City of Neosho, Missouri, approving an agreement with The Satterlee Plumbing, Heating and Air Conditioning Company, a Missouri Corporation, for the purpose of providing construction services to install a replacement air conditioning system for the not to exceed price of Twelve Thousand Six Hundred Eighteen & 00/100 Dollars (\$12,618.00) and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Resolution Bill No. 2024-65 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Resolution Bill No. 2024-65;
Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Speed Limit Request for Baxter Street

Police Chief Baird addressed the city council stating that the Traffic Commission met on October 25th, 2024. The recommendation made by the commission was to allow the increase to 35 mph speed limit on Baxter Street. Police Chief Baird was not present at this meeting and offered his recommendation is to not allow the increase on the entire street but from Hickory Street to Baxter/Hwy 49 to 35 mph.

Mayor Davidson made a motion to Approve the recommendation made by Police Chief Baird; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

REPORT OF CITY OFFICERS

Update on the 1st Responder's Halloween Bash

Police Chief Baird updated council on the Halloween 1st Responder's Bash that was held on October 26, 2024 and the event was a great turnout. There were many area entities that were involved in putting on this event. This event brought in around 4,000 people.

Shop with a Hero

Police Chief Baird addressed the council stating that December 10, 2024 at 10 a.m. will be our annual Shop with a Hero located at Neosho Wal-Mart.

Councilwoman Robinson asked with the card terminal changes could we please look into reducing that amount on the water bill so the customer is not being charged double.

send to council tomorrow the calculation on the water bill.

ADJOURN

There being no further business to come before the city council, Mayor Davidson asked for a motion to adjourn.

Councilman Cobb made a motion to Adjourn; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

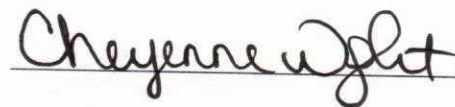
Mayor Davidson adjourned the November 5, 2024 Council Meeting at 8:08 p.m.

APPROVED

NEOSHO CITY COUNCIL

Mayor

ATTEST



City Clerk

