

MINUTES
NEOSHO CITY COUNCIL
October 15, 2024 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Pastor Jeff Higgins opened with prayer and Mayor Davidson led the pledge of allegiance.

CALL TO ORDER

Mayor Davidson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

COUNCIL ABSENT:

Carl Cobb, Mayor asked to excuse Carl Cobb from the meeting with no objections.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Derek Snyder, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

Mayor asked to excuse Carl Cobb from the meeting.

APPROVAL OF AGENDA

Councilman Collinsworth made a motion to Approve the Agenda; Councilman Workman seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilwoman Robinson made a motion to Approve the Consent Agenda; Councilwoman Humphrey seconded.

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Bill No. 2024-83

Bill No. 2024-84

Bill No. 2024-85

Bill No. 2024-86

Bill No. 2024-87

Bill No. 2024-88

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Bill No. 2024-89

Bill No. 2024-90

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

VISITOR'S BUSINESS

There was no one present to speak under Visitor's Business.

MIRMA GRANT AWARDS

Kelly Beets, MIRMA Representative, presented the city with four grants from MIRMA.

PRESENTATION OF AWARD

Krysti Muhic, Human Resources Director, SHRM Certification

Mayor Davidson and City Manager Kennedy presented Human Resources Director, Krysti Muhic, with her certification from SHRM.

CORRESPONDENCE

Thank you from Neosho School District Homecoming 2024

City Clerk Wright read the thank you from the Neosho School District in its entirety.

Thank you from Crowder Roughrider Rodeo

City Clerk Wright read the thank you from Crowder Roughrider Rodeo in its entirety.

BIDS

City Hall Exterior Renovations

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the bid received from Marion Group LLC (Construction Services Group (CSG) for the City Hall Renovations. Staff sent out multiple bids and posted the bids online for the renovation of City Hall. There was one bid received back from Construction Services Group (CSG) in the amount of \$385,000.00 and a voluntary alternate for caulking the joints where the sidewalk meets the building for an additional \$5,690.00.

Councilwoman Robinson made a motion to Approve the bid from Marion Group in the amount of \$390,690.00; Councilwoman Thomas seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

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No: None

Abstain: None Motion Passed.

City Hall HVAC

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the bid received from Satterlee Heating and Air for the replacement of the City Hall HVAC. Staff sent out multiple bids and posted the bids online for the HVAC System Replacement at City Hall. There were two bids received back from Satterlee Heating and Air in the amount of \$39,450.00 and one bid received from ACCI in the amount of \$47,500.00.

Councilwoman Humphrey made a motion to Approve the bid from Satterlee Heating and Air in the amount of \$39,450.00; Councilman Collinsworth seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Lampo Building Flooring Refinish

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the bid received from Marion Construction Company dba Construction Services Group (CSG) for the Lampo Building Flooring. Staff sent out multiple bids and posted the bids online for the flooring at the Lampo Building. There was one bid received back from Construction Services Group (CSG) in the amount of \$36,928.00 and a voluntary alternate for providing and installing 6-inch cove base for an additional \$1,990.00. The budgeted amount for this project was \$ 20,000.00, staff will bring back a budget amendment for the remaining \$18,918.00 from the fund balance.

Councilman Collinsworth made a motion to Approve the bid from Marion Group LLC in the amount of \$38,918.00; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Aquatic Center Architect

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for moving forward with Water's Edge Aquatic Design to develop design concepts and budget estimates for a proposed recreational center for the City of Neosho. The city staff has been tasked with working to develop concepts and budgets for an aquatic park and recreational area in the City of Neosho and presenting this to the citizens in April 2025 for funding. After sending out a Request for Qualifications (RFQ) to multiple firms and posting the information on the city website, the city received only one response. Water's Edge Aquatic Designs is located in Kansas City, KS, meets the requirements of the RFQ and has been

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involved in many four-state area municipal recreational projects. The firm has good references from area governments and builders.

Councilwoman Thomas made a motion to Approve the RFQ from Water's Edge Aquatic Designs for the future Aquatic Center; Councilman Workman seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Public Works Truck

Public Works Director Siler addressed the city council stating that the this agenda item is to seek council approval for the purchase of a new 1-ton service truck for D&M. This purchase will replace a 2015 Ford 1-ton. We received two government concession bids for one (1) four-door diesel 1-ton four-wheel drive truck.

- Jimmy Michel Motors: F350 crew cab 4X4 Diesel \$72,115

- Superior Chevrolet: Chevrolet 3500 crew cab 4X4 \$60,273

Superior Chevrolet currently has the bid truck on their lot ready to be picked up.

Councilwoman Robinson made a motion to Approve the quote from Superior Chevrolet in the amount of \$60,273.00 for a 3500 Crew Cab 4x4; Councilman Workman seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Emergency Eyewash Stations

Alliance Water Resources Manager, Ken Brady, addressed the city council stating that the this agenda item is to seek council approval for the purchase of (3) Emergency Eyewash Stations/Shower for installation at the Water Filtration and two wells where chlorine is used as required by O.S.H.A. These emergency showers will be installed by staff. This item will be a budget amendment. Three quotes were received from vendors with the lowest quote coming from Core & Main in the amount of \$3,280.00 each for a total of \$9,840.00. Staff recommends approving the quote from Core & Main.

Councilwoman Humphrey made a motion to Approve the purchase of three eyewash stations from Core & Main in the amount of \$9,840.00; Councilwoman Robinson seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

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Abstain: None
Passed.

Online Payment Processor

Finance Director Forest addressed the city council stating that the purpose of this item is to seek approval to switch vendors for online payment processing. Staff sought quotes from vendors who are partners with Civic Plus Pay for a new online payment processor. Staff attempted contact with the three vendors who are partnered with Civic Plus Pay receiving pricing options from two of the vendors. Staff recommends the service fee pricing option with CSG Forte Payment Systems.

Councilman Collinsworth made a motion to Approve the quote from CSG Forte Payment Systems for the online payment processor; Councilman Workman seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

PUBLIC HEARINGS

Public Hearing for the Annexation of 12891 Lynn Lane

Mayor Davidson opened the public hearing for the annexation of 12891 Lynn Lane at 7:25 p.m.

There was no one present to speak before the council.

Mayor Davidson closed the public hearing for the annexation of 12891 Lynn Lane at 7:25 p.m.

NEW BUSINESS

Bill No. 2024-91: Surplus of Police Vehicles

An Ordinance of the City of Neosho, Missouri declaring certain personal property as surplus; and authorizing the City Manager to execute the appropriate documents.

Attorney Snyder read Bill No. 2024-91 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2024-91; Councilwoman Humphrey seconded.

Police Chief Baird addressed the city council stating that the purpose of this item is to seek approval for surplussing the two police vehicles listed below:

2019 Dodge Charger VIN: 2C3CDXKT6KH600901

2014 Dodge Charger VIN: 2C3CDXKT3EH358072

These vehicles will be put up for sealed bid or trade-in, whichever is highest.

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Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-92: Amending Code Section 215.195 Fireworks_School Events

AN ORDINANCE of the City of Neosho amending Chapter 215 Offenses and Miscellaneous Provisions, Article IV Offenses Concerning Public Safety by repealing and replacing Section 215.195 Fireworks, of the Code of Ordinances for provisions for the sale and use of fireworks pursuant to Section 320.111 RSMo, including year-round firework sales.

Attorney Snyder read Bill No. 2024-92 in title only.

Mayor Davidson made a motion to Approve and Discuss Bill No. 2024-92; Councilman Collinsworth seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for amending the fireworks code to allow the city manager to approve Neosho School District using fireworks during school events, such as homecoming and graduation.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-93: Amending Code Section 210.240 Exemption for Rabies Vaccination

AN ORDINANCE of the City of Neosho amending Chapter 210 Animals and Fowl, Article III Registration and Licenses by repealing and replacing Section 210.240 Vaccination Certificate to be Presented Prior to License Issuance—Relationship Between Date of Vaccination and Date of License Issuance, of the Code of Ordinances to allow an exemption if medically certified by veterinarian.

Attorney Snyder read Bill No. 2024-93 in title only.

Mayor Davidson made a motion to Approve and Discuss Bill No. 2024-93; Councilman Workman seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for amending the animal tag code to allow for an exemption on rabies vaccinations. A citizen came to us and informed us that their animal had the first rabies vaccination and was found to be allergic to it and their veterinarian gave them an exemption certificate for the rabies vaccination. This will allow the city manager or their designee to approve the pet licensing with the proper paperwork.

Roll call vote:

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Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None Motion Passed.

Bill No. 2024-94: Agreement with Water's Edge for Aquatic Design

AN ORDINANCE of the City of Neosho, Missouri, authorizing an Agreement by and between the City of Neosho and Waters Edge Aquatic Design, LLC, a Missouri foreign limited liability company for the purpose of providing planning design and construction engineering for the Neosho Aquatic Project and Park Development; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Bill No. 2024-94 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2024-94; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for the agreement with Water's Edge for the Neosho aquatic design.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No 2024-57: Golf Course Bank Account Signatories

A RESOLUTION of the City of Neosho, Missouri, designating new signatories on City of Neosho checking accounts held at First Community Bank for use of the Neosho Golf Course.

Attorney Snyder read Resolution Bill No. 2024-57 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Resolution Bill No. 2024-57; Councilman Workman seconded.

Finance Director Forest addressed the city council stating that the purpose of this item is to seek approval for adding a signature to the golf course bank account.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-58: Destruction of Records

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A RESOLUTION OF THE CITY OF NEOSHO, MISSOURI, NOTIFYING THE COUNCIL OF THE DESTRUCTION OF CITY RECORDS.

Attorney Snyder read Resolution Bill No. 2024-58 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Resolution Bill No. 2024-58; Councilman Workman seconded.

City Clerk Wright addressed the city council stating that the purpose of this item is to seek approval for the destruction of records. The records included in this resolution include municipal court records and city records that have met retention requirements per the Missouri Secretary of State's office. Wright stated that she has been cleaning up the record vaults and found many duplicate records. However, one copy of each record has been kept either via Laserfische or a hard copy.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-59: Contract with Marion Company LLC for Renovation of City Hall Exterior

A RESOLUTION of the City of Neosho, Missouri, approving an agreement with Marion Company, LLC, a Missouri Limited Liability Company, for the purpose of providing construction services for renovations at the Neosho City Hall building for the not to exceed price of Three Hundred Ninety Thousand Six Hundred Ninety & 00/100 Dollars (\$390,690.00) and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Resolution Bill No. 2024-59 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Resolution Bill No. 2024-59; Councilwoman Humphrey seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the contract with Marion Company LLC for the renovations of City Hall exterior.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-60: Contract with Marion Company LLC for Refinishing Lampo Building Flooring

A RESOLUTION of the City of Neosho, Missouri, approving an agreement with Marion Company, LLC, a Missouri Limited Liability Company, for the purpose of providing construction services to install epoxy floor

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covering improvements and cove base for the Neosho Lampo Center for the not to exceed price of Thirty-Eight Thousand Nine Hundred Eighteen & 00/100 Dollars (\$38,918.00) and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Resolution Bill No. 2024-60 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Resolution Bill No. 2024-60; Councilwoman Humphrey seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the contract with Marion Company LLC for refinishing the floor at the Lampo Building.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-61: Contract with Satterlee Heating and Air for City Hall HVAC Replacement

A RESOLUTION of the City of Neosho, Missouri, approving an agreement with The Satterlee Plumbing, Heating and Air Conditioning Company, a Missouri Corporation, for the purpose of providing construction services to install a replacement air conditioning system for the not to exceed price of Thirty-Nine Thousand Four Hundred Fifty & 00/100 Dollars (\$39,450.00) and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Resolution Bill No. 2024-61 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Resolution Bill No. 2024-61; Councilwoman Robinson seconded.

City Manager Kennedy addressed the city council stating that the purpose of this item is to seek approval for the contract with Satterlee Heating and Air for the City Hall HVAC replacement.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Maxim Golf Updates and Discussion on Golf Course

Bryan Minnis, Maxim Golf Management Company, was present to speak to the council. Mr. Minnis suggested changing the direction of the Golf Course Board into more of an active role instead of an advisory role. We would like to see this board doing fundraising for a golf tournament and the proceeds would go back to the course for improvements. Mr. Minnis stated that he has seen other cities go in this direction and helped in funding golf improvement projects. This would be to keep the Kermit Lewis Tournament alive.

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Dan Tice, Chairman of the Golf Course Board, addressed the council regarding Kermit Lewis and what this tournament is about. Kermit Lewis was from the Neosho area and played at the golf course and worked at the Neosho YMCA.

By a consensus of council to work with Maxim Golf and the Golf Course Board to reformat the board code to make the necessary changes needed for the changes requested.

APPOINTMENTS AND VACANCIES

Airport Industrial Development Board

1. Elizabeth Franklin Request for Reappointment

Mayor Davidson made a motion to Approve the reappointment of Elizabeth Franklin to the Airport Industrial Development Board; Councilman Collinsworth seconded.

Roll call vote:

Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

REPORT OF CITY OFFICERS

September Financial Report

Finance Director Forest presented the September Financials.

Councilman Collinsworth exited the meeting at 7:57 p.m.

Update on Fall Festival

Public Information Officer, Jessica Johnson, addressed the city council and updated them on the fall festival. Johnson also informed council on the Halloween Bash that will be put on by the Police Department along with other First Responders.

Councilman Collinsworth re-entered the meeting at 7:59 p.m.

ADJOURN

There being no further business to come before the council, Mayor Davidson asked for a motion to adjourn.

Councilman Collinsworth made a motion to Adjourn; Councilman Workman seconded.

Roll call vote:

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Yes: Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mayor Davidson adjourned the October 15, 2024 Council Meeting at 8:00 p.m.

APPROVED

NEOSHO CITY COUNCIL

Mayor

ATTEST

Cheyenne J. Hitt

City Clerk

