

MINUTES
NEOSHO CITY COUNCIL
January 16, 2024 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Shain Jordan opened with prayer and Mayor Davidson led the pledge of allegiance.

CALL TO ORDER

Mayor Davidson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Angela Thomas, Carl Cobb, Julie Humphrey, Tom Workman, Charles Collinsworth, Ashton Robinson, Richard Davidson

COUNCIL ABSENT:

None were absent.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Jordan Paul, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

APPROVAL OF AGENDA

Councilman Collinsworth made a motion to Approve the Agenda; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilman Cobb made a motion to Approve the Consent Agenda to include the following items:

January 2, 2024 Open Session Council Minutes

Bill No. 2023-207

Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas,

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Tom Workman
No: None
Abstain: None
Passed.

CORRESPONDENCE

Thank you to Public Works Department

City Clerk Wright read a thank you to the Public Works Department from the Neosho Area Chamber of Commerce.

VISITOR'S BUSINESS

There was no visitor's business.

BIDS

Golf Course Management

City Manager Kennedy addressed the city council stating that the purpose of this agenda item is to seek council approval on whether to move forward with contracting with a company to manage the workings of the Neosho Golf Course. Staff went out for bid and received three bids back.

Maxim Golf Solutions LLC \$45,000.00 per year
Golf Automation Fixed Cost Method \$214,800.00 per year
Oliphant Golf Management \$150,000.00 per year plus 10% of the improved year over year revenue growth.
The city manager recommended moving forward with Maxim Golf for golf management services.

Bryan Minnis, Maxim Golf, introduced himself and gave his brief background.

Discussion was held amongst Mr. Minnis and the council.

Mayor Davidson made a motion to approve the bid from Maxim Golf with immediate consultation to move forward with the transition prior to the contract completion with the company; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman
No: None
Abstain: None
Passed.

Council Dais

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City Clerk Wright addressed the city council stating that staff went out for bid for the council dais renovation. Staff sent out multiple bids and received one bid back from Construction Services Group (CSG).

Cost for the Council Dais \$39,748.00

Remove and Replace the Flooring \$9,685.00

Relocation of the Existing Projector and Audio/Visual Equipment (3 Adt'l Mics) \$2,800.00

Staff recommends approving the bid from CSG in the total amount of \$52,233.00

Councilman Collinsworth made a motion to Approve the bid from CSG in the amount of \$52,233.00;
Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Golf Carts

City Manager Kennedy addressed the city council stating that the purpose of this agenda item is to seek council approval for the purchase of golf carts to replace the stolen carts at the golf course. Staff sent out multiple bids and received two bids back.

Clear Creek Golf Car:

Option 1: 2024 Club Car Tempo Gas cars \$35,400.00

Option 2: 2024 Club Car Tempo Gas cars currently on order (grey) \$33,600.00

Option 3: 2021 Club Car Tempo Gas cars which are identical to the existing fleet. \$28,800.00

Masek Golf Car Company:

Option 1: 2024 Yamaha "AFI" Model EFI Gas cars, white: \$36,522.00

Option 2: 2020 Yamaha "Quietech" Model EFI gas golf car, grey: \$29,310.00

KGT:

2024 EFI Gas EZ-GO RXV \$38,041.32

This will be an insurance claim for replacement with MIRMA, The city will pay the deductible and be reimbursed minus depreciation. It is the recommendation to purchase Option 3 from Clear Creek Golf Car for the amount of \$28,800.00.

Councilman Collinsworth made a motion to Approve the bid from Clear Creek Golf Carts for Option 3;
Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: Richard Davidson

Abstain: None

Passed.

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Cemetery Lawn Maintenance

City Clerk Wright addressed the city council stating that in November 2019, the Neosho IOOF went into receivership with the state and the city of Neosho acquired ownership. At that time, it was cost-effective to contract with a company for lawn maintenance of the cemetery grounds. Staff went out to bid for lawn maintenance and would like to present two options to the council.

Option 1 would be to approve one of the bids presented to council tonight and contract with that company for three years of mowing services.

Option 2 would be for the city to take over the lawn maintenance of the cemetery.

Staff sent out multiple bids and received five bids back.

1st Choice Lawn Care \$95,000.00 per year

Jimmy Smith Landscaping \$108,000.00 per year

Frazier Lawn Service \$144,000.00 per year (1st year) \$146,880.00 (2nd year) \$149,817.60 (3rd year)

Benny's Lawn & Landscaping LLC \$180,000.00 per year

Joplin Mow \$185,000.00 per year (1st year) \$194,250.00 (2nd year) \$203,962.50 (3rd year)

Councilman Cobb made a motion to Approve the bid from Jimmy Smith Landscaping of \$108,000.00 per year; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mobile Computers

Public Works Director Siler addressed city council stating that the purpose is to seek approval to purchase mobile computers that will eliminate the six desktop computers, and the cost associated with maintaining them. We sent out three bid packets and received 3 back.

Public Safety Solutions

Getac K120G2-R and all necessary equipment total bid \$42,669.70 Plus \$2,000 for Stronghold for integration

Stronghold Data

Dell 7230 Tablet and all necessary equipment total bid \$48,357.14 No charge for integration

Trinity Safety Solutions

Getac K120G2-R and all necessary equipment total bid \$40,315.00 Plus \$2,000 for Stronghold for integration

Public Works budgeted \$46,000 for this purchase. With the added building inspector computer, we will be under budget for these items.

Councilman Collinsworth made a motion to Approve the bid from Stronghold Data as presented by staff; Councilwoman Robinson seconded.

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Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Finance Folder/Inserter Machine

Finance Director Forest addressed the city council and stated that the current folder inserter is under a lease agreement. December 2023 was our last billing cycle under that lease. We are in a secondary lease period with the folder inserter. We sent out 4 bids and received two (2) on January 4th for the purchase of a new folder insert. The bid requested 2 options to be bid on. One for the purchase of a new machine and one as a lease option. Neither bidder supplied a lease. Any purchase outside of a lease is not a budgeted item and would come from the fund balance of water administration.

Councilman Cobb made a motion to Approve; Mayor Davidson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Streets Dept Mini Excavator

Public Works Director Siler stated that staff reached out to three area dealers and secured three quotes utilizing Sourcewell. Each quote included three different sized buckets, and a hydraulic thumb.

Crown Power

Kubota KX040 total bid \$73,272.45

Bobcat of Joplin

Bobcat E48 total bid \$74,496.58

Murphy Tractor and Equipment

John Deere 50 total bid \$85,545.02

Staff budgeted \$100,000 for this purchase.

Councilman Cobb made a motion to Approve the bid as presented by staff; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

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No: None
Abstain: None
Passed.

NEW BUSINESS

Bill No. 2024-01: Contract with Construction Services (CSG) for Council Dais Renovation

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Marion Company, LLC, d/b/a Construction Services Group, a Missouri Limited Liability Company, for the purpose of providing construction services related to renovation of the Council Dais for the not to exceed price of Fifty-Two Thousand Two Hundred Thirty-Three and 00/100 Dollars (\$52,233.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Bill No. 2024-01 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2024-01; Councilwoman Humphrey seconded.

City Clerk Wright stated that the council approved the bid earlier in the meeting for CSG to renovated council chambers. This is the contract for moving forward with the renovation.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-02: Join Show Me PACE, Property Assessed Clean Energy Program

AN ORDINANCE TO ENABLE THE CITY OF NEOSHO, MISSOURI TO JOIN SHOW ME PACE, PURSUANT TO SECTIONS §67.2800 TO §67.2835, RSMO, THE "PROPERTY ASSESSMENT CLEAN ENERGY ACT," AND STATING THE TERMS UNDER WHICH THE CITY OF NEOSHO WILL CONDUCT ACTIVITIES AS A MEMBER OF SUCH DISTRICT.

Attorney Snyder read Bill No. 2024-02 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2024-02; Councilman Collinsworth seconded.

City Manager Kennedy addressed the city council stating that this is the ordinance that was discussed and explained during the January 16th council meeting.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

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No: None
Abstain: None
Passed.

Bill No. 2024-03: Amending Chapter 430 of City Code Storm Water

AN ORDINANCE of the City of Neosho amending Chapter 430 Stormwater Runoff Management, by enacting a new Section 430.050 Stormwater Management Criteria Manual, and by repealing and replacing paragraph (A)(7) of Section 430.140 Final Stormwater Runoff Management Plan, and by repealing and replacing Section 430.186 Permit Application of the Code of Ordinances for the City of Neosho.

Attorney Snyder read Bill No. 2024-03 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2024-03; Councilwoman Thomas seconded.

Development Services Director Leavens addressed the council stating that staff has been working to bring the city's stormwater permit up to date to be in compliance with Missouri DNR requirements.

At the recommendation of the city engineers this ordinance change will:

1. Require detention basins to be designed for both the larger and the smaller storms. Design of detention basins to meet the pre-project peak flowrates for the 2-, 10-, and 100-year storm events is the industry minimum.
2. Remove of Section 430.186 – The requirements of MCM 4 and MCM 5 of the MS4 permit necessitate a more complicated process than listed here when a developer/builder is applying for a Neosho Land Disturbance Permit. (Simply relying on the State Land Disturbance Permit is no longer enough.) Procedures for acquiring a Neosho Land Disturbance Permit (Section 430.184) will be set forth in the proposed Stormwater Management Criteria Manual. The permit application will require pre-construction plan review (which is already required by Chapter 430 Article III) for compliance with existing erosion and sediment control requirements, as well as the water quality requirements that will be adopted with the Criteria Manual.
3. New Section adopting Neosho's Stormwater Management Criteria manual. The MS4 Permit requires permanent water quality protection for all sites that disturb 1 acre or more. This stormwater design manual contains the minimum standards for water quality.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2024-04: Stratford-Freeman Storm Water Grant Modification

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Amendment to the Agreement with the Department of Economic Development, an executive branch agency of the State of Missouri, for the purpose of accepting community development block grant program funding for hazard mitigation planning; and authorizing the Mayor or his designee to execute the same by and on behalf of the City of Neosho.

Attorney Snyder read Bill No. 2024-04 in title only.

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Councilwoman Thomas made a motion to Approve and Discuss Bill No. 2024-04; Councilwoman Humphrey seconded.

Development Services Director Leavens stated that the purpose of this item is to gain the council's approval for the mayor to sign a resolution to seek a modification to the current DED CDBG Stormwater Grant to extend the area of the box culvert construction south along Freeman Road approximately 160 feet.

Bids for the construction of the Stratford-Freeman stormwater project came in under budget, leaving approximately \$200,000 unused. This resolution would allow the city to seek an additional 160 feet of box culvert on the south end of the Freeman Road portion with the intent of extending the culvert under Bond Street.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-01: Utility Refund Policy

A RESOLUTION of the City of Neosho, Missouri, adopting a Utility Refund Policy.

Attorney Snyder read Resolution Bill No. 2024-01 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Resolution Bill No. 2024-01; Councilwoman Robinson seconded.

Finance Director Forest addressed the council stating that this item is to seek approval on a refund policy for the city's utility customers. Finance has no written policy for refunds of utility customer credit balances.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2024-02: HomeServe Warranty Marketing Agreement

A RESOLUTION approving a Marketing Agreement between the City of Neosho, Missouri and Utility Service Providers Label, Inc., d/b/a Service Line Warranties of America to allow Marketing of service line warranties to users of water and sewer utilities.

Attorney Snyder read Bill No. 2024-01 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Resolution Bill No. 2024-02; Councilwoman

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Thomas seconded.

Finance Director Forest stated that this item is to seek council's approval for mayor to sign the resolution and the marketing agreement between Utility Service Partners Private Label, Inc d/b/a Service Line Warranties of America and the City of Neosho. Utility Service Partners Private Label, Inc d/b/a Service Line Warranties of America offers a service line warranty program for residential customers. They provide education on homeowners' responsibilities for lateral lines and provide affordable repair plans for external water and sewer lines and interior water lines. The city wishes to allow the use of our logo and approve advertising materials being sent to our utility customers for this program.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

By a consensus of council to bring back the letter for approval.

Resolution Bill No. 2024-03: HAAS Warehousing, Inc. Contract for Purchase of Land

A RESOLUTION approving a Real Estate Purchase Contract between the City of Neosho, Missouri and Haas Warehousing, Inc., a Missouri Corporation for the purchase of certain real property located in the City of Neosho.

Attorney Snyder read Resolution Bill No. 2024-03 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Resolution Bill No. 2024-03; Councilman Workman seconded.

City Manager Kennedy stated that this property is being purchased for a future construction site for a Public Safety Center.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Region M Grant Authorization

Public Works Director Siler addressed the council stating that this is to authorize staff to apply for the Region M Grant for the Neosho Recycle Center.

Councilwoman Thomas made a motion to Approving staff to apply for the Region M Grant for the Neosho Recycle Center; Councilwoman Humphrey seconded.

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Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

APPOINTMENTS AND VACANCIES

Councilman Collinsworth made a motion to Approve Terry Neff's reappointment to the Historic District Commission and Lynn Otey's reappointment to the Neosho Senior Center Board; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

REPORT OF CITY OFFICERS

Finance Report - December

Finance Director Forest addressed the council updating council on the financials.

Senior Center Phone System

City Manager Kennedy stated that the AAA (Area Agency on Aging) is still on the old POTS phone system at the Neosho Senior Center. By a consensus of the council to add the three lines at the Senior Center under the city's agreement.

CLOSED SESSION

Mayor Davidson made a motion to go into closed session under Section 610.021 (1) RSMo; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mayor Davidson closed open session at 8:24 p.m.

Mayor Davidson reconvened open session at 8:48 p.m. and announced that one vote was taken.

ADJOURN

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There being no further business to come before the city council, Mayor Davidson asked for a motion to adjourn.

Councilman Collinsworth made a motion to Adjourn; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

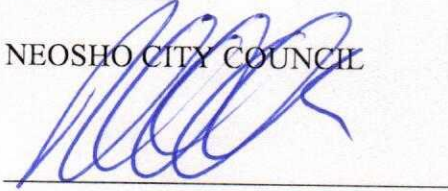
Abstain: None

Passed.

Mayor Davidson adjourned the January 16th, 2024 Council Meeting at 8:49 p.m.

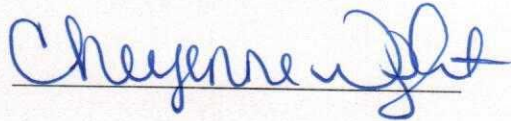
APPROVED

NEOSHO CITY COUNCIL



Mayor

ATTEST



City Clerk

