

MINUTES
NEOSHO CITY COUNCIL
December 19, 2023 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Pastor Jeremie Bridges opened with prayer and Mayor Pro Tem Robinson led the pledge of allegiance.

CALL TO ORDER

Mayor Pro Tem Robinson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Carl Cobb, Angela Thomas, Charles Collinsworth, Richard Davidson, Ashton Robinson, Tom Workman

COUNCIL ABSENT:

Julie Humphrey was absent.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Jordan Paul, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

APPROVAL OF AGENDA

Mayor Pro Tem Robinson amended the agenda to remove item #3 and #4 under New Business.

Councilman Cobb made a motion to Approve the Agenda as amended; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilman Collinsworth made a motion to Approve the Consent Agenda to include the following:

December 5, 2023 Open Session Council Minutes

December 5, 2023 Closed Session Council Minutes

December 13, 2023 Special Session Council Minutes

Bill No. 2023-195

Bill No. 2023-196

Bill No. 2023-197

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Bill No. 2023-198

Bill No. 2023-199;

Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

PROCLAMATION

Proclamation for City Attorney Jordan Paul

Mayor Pro Tem Robinson presented City Attorney, Jordan Paul, with a proclamation for his time with the city. City Clerk Wright read the proclamation in its entirety.

WHEREAS, Jordan Paul served as City Attorney from August 2020 until December 2023; and

WHEREAS, Jordan Paul was supportive of staff, offering his knowledge and advice; and

WHEREAS, Jordan Paul believed in fairness, candor, and treated everybody he met with genuine respect; and

WHEREAS, Jordan Paul was quick to help teach others and answer questions with a wit that surpassed none; and

WHEREAS, Jordan Paul's care and compassion are evident in his dedication, great love for the City and respect for its citizens and City staff; and

WHEREAS, as a result of his sincere and diligent efforts, the City of Neosho has benefited from his four (4) years of service; and

BE IT RESOLVED, by the City Council of the City of Neosho, Missouri, that many heartfelt thanks are hereby expressed for the loyal and unselfish efforts exhibited by Jordan Paul on behalf of the City of Neosho during his time as City Attorney.

NOW, THEREFORE, I, Richard Davidson, Mayor of the City of Neosho, Missouri, do hereby express our deepest appreciation and gratitude for Jordan Paul's dedication and commitment to the City of Neosho, Missouri.

UNFINISHED BUSINESS

Bill No. 2023-194: Chapter 100 Funding Agreement, 2nd & 3rd Readings

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-194; Councilwoman Robinson seconded.

Councilman Cobb made a motion to to postpone until January 2, 2024 Council Meeting; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

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No: None

Abstain: None

Passed.

VISITOR'S BUSINESS

There was nobody present for visitor's business.

BIDS

Parks Equipment Building Repair

Parks and Recreation Director Balls addressed the council stating that there were seven bids sent out and two bids were received back.

CSG Construction Services Group \$64,800.00

Phillip Camerer Roofing \$55,000.00

Councilman Collinsworth made a motion to Approve the bid from Camerer Roofing in the amount of \$55,000.00; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Fire Truck #3 Replacement

Fire Chief Houk addressed the city council stating that the purpose of this agenda item is to seek approval to replace Truck #3. This truck is a 2005 Ford F250 with 88,100 miles. This vehicle was purchased using funding received by State Emergency Management Agency in a 2003 SEMA Homeland Security Grant. The truck has recently had many issues and costing quite a bit of money from the budget for repairs. This truck is tied to this grant and any replacement would also be tied to the grant if we use this truck as a trade in. Staff would like to outright buy a new truck and give the 2005 vehicle back to the state to get out from under this grant. Staff found a 2024 Chevrolet 2500 HD from Griffith Motor Company in the amount of \$52,500.00 and the same type of vehicle at Don Brown Chevrolet in St. Louis in the amount of \$55,350.00. Staff requests council's approval to purchase the vehicle from Griffith Motor Company in the amount of \$52,500.00.

Councilman Collinsworth made a motion to Approve the bid from Griffith Motor Company for a 2024 Chevrolet 2500 HD in the amount of \$52,500.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

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Stratford & Freeman Drainage

Development Services Director Leavens addressed the council stating that the purpose of this agenda item is to request approval of the bid from Jeff Asbell Excavating & Trucking, Inc. for the DED grant project for drainage upgrades to Stratford and Freeman Road. We reviewed five (5) bids on December 7, 2023, for the construction of the referenced project, and subsequently prepared a tabulation of those bids. The total on the enclosed Tabulation of Bids shows the amounts of the submitted bids. It is the recommendation of Allgeier, Martin and Associates that the City award the contract to Jeff Asbell Excavating & Trucking, Inc. from Carl Junction, Missouri in the amount of \$1,915,659.59.

Councilwoman Robinson made a motion to Approve the bid from Jeff Asbell Excavating & Trucking in the amount of \$1,915,659.59 ; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

RapidView HD Trailer System

Alliance Water Resources Manager, Ken Brady, addressed the City Council requesting approval for the purchase of a RapidView HD Trailer System (sewer camera) for the Wastewater Department. Staff used Sourcewell for the state bid price through Armor Equipment. Sourcewell is an approved vendor in the City purchasing policy. The budgeted amount for this purchase was \$150,000.00. The bid from Armor Equipment came in at \$137,278.75 (\$12,721.25 UNDER BUDGET).

Councilman Collinsworth made a motion to Approve the bid from Armor Equipment in the amount of \$137,278.75; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

NEW BUSINESS

Public Hearing for Bill No. 2023-203: De-Annexation of 806 Mary Avenue

Mayor Pro Tempore Robinson opened the public hearing for Bill No. 2023-203 at 7:31 p.m.

There was nobody present to speak.

The public hearing was closed at 7:32 p.m.

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Bill No. 2023-203: De-annexation Request for 806 Mary Avenue, 1st Reading

AN ORDINANCE OF THE CITY OF NEOSHO, MISSOURI, DE-ANNEXING THE BELOW DESCRIBED PROPERTY LOCATED WITHIN THE NORTH 909.67 FEET OF EAST 10A SOUTH ½ NORTHWEST QUARTER, SECTION 13, TOWNSHIP 25, RANGE 32, NEWTON COUNTY, MISSOURI ALL OF WHICH IS CONTIGUOUS WITH THE CITY OF NEOSHO, AS PETITIONED BY THE CITY OF NEOSHO.

Attorney Paul read Bill No. 2023-203 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-203; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for a de-annexation request at 806 Mary Avenue. This property does not have any water/sewer utilities. The owners of the property have requested de-annexation from the city. The property is located at the north end of Mary Avenue, near the intersection of Hickory Ave and Mary Ave. The property was originally annexed into the city in 1997 by a previous owner, and the current owner was advised when he purchased the property that it was not in the city. The matter was taken up by the Planning and Zoning Committee on December 12, 2023, and after a public hearing, the committee voted to recommend the de-annexation to the city council.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Tom Workman

No: Angela Thomas

Abstain: None

Passed.

Bill No. 2023-200: Contract with Phillip Camerer Roofing for Parks Equipment Building Repair, 1st Reading

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Phillip Camerer Roofing, L.L.C., a Missouri Limited Liability Company, for the purpose of constructing improvements at the Parks Building located at 215 Wheeler Street for the not to exceed price of Fifty Five and 00/100 Dollars (\$55,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-200 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-200; Councilman Cobb seconded.

Parks and Recreation Director Balls addressed the city council stating that the purpose of this agenda item is to seek council approval for the contract with Camerer Roofing for the Parks Equipment Building in the amount of \$55,000.00.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

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No: None
Abstain: None
Passed.

Bill No. 2023-201: Contract agreement with Precision Fire Apparatus, 1st Reading

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Precision Industries Inc., a Missouri Corporation, for the purpose of purchasing a fire rescue truck for the not to exceed price of Three Hundred Sixty Six Thousand Seven Hundred Ninety-Five and 00/100 Dollars (\$366,795.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-201 in title only.

Councilman Cobb made a motion to Approve and Discuss Bill No. 2023-201; Councilwoman Robinson seconded.

Fire Chief Houk addressed the city council stating that the purpose of this agenda item is to seek council approval for the agreement with Precision Fire Apparatus for the fire rescue truck in the amount of \$366,795.00.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2023-202: Neosho City/ Neosho Area Fire Protection District Contract, 1st Reading

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into a Memorandum of Understanding and Agreement with the Neosho Area Fire Protection District, a fire protection district and political subdivision of the State of Missouri, for the purpose of providing fire protection services; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-202 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-202; Councilman Workman seconded.

Fire Chief Houk addressed the council stating that the purpose for this agenda item is to seek approval for the contract with the Neosho Area Fire Protection District. This is the contract that The City of Neosho and the Neosho Area Fire Protection District (NAFPD) agree upon that allows NAFPD to contract with the City of Neosho for fire protection personnel services. The price of the contract went up this year to \$130,000. It has also been amended to a renewal of 3-1-1. The contract also states the district is responsible for annual costs of physicals/xrays for firefighters, training costs, and clothing costs per year. The first 3 years the contract will stand. If there does not need to be any amendments in year 4, the contract will auto-renew for a year, and so on for the fifth year. After 5 years, the contract will need to be reviewed and a new contract proposed and brought before the City Council. This contract has been reviewed and approved by the City Attorney.

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Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2023-205: Contract with Asbell Construction for the DED Drainage Project, 1st Reading

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Jeff Asbell Excavating & Trucking, Inc., a Missouri Corporation, for the purpose of providing construction services related to stormwater improvements in the area of Stratford Place and Freeman Road for the not to exceed price of One Million Nine Hundred Fifteen Thousand Six Hundred Fifty Nine and 59/100 Dollars (\$1,915,659.59); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-205 in title only.

Councilman Workman made a motion to Approve and Discuss Bill No. 2023-205; Councilman Cobb seconded.

Development Services Director Leavens addressed the council stating that the purpose of this agenda item is to seek council approval for the contract with Asbell Construction for the DED Drainage project at Stratford and Freeman. The City of Neosho received funding through DED for drainage upgrades in the area of Stratford and Freeman Roads. We have reviewed the five (5) bids received December 7, 2023, for the construction of the referenced project, and subsequently prepared a tabulation of those bids. The total on the enclosed Tabulation of Bids shows the amounts of the submitted bids. It is the recommendation of Allgeier, Martin & Associates that the City award the contract to Jeff Asbell Excavating & Trucking, Inc. from Carl Junction, Missouri.

1. Jeff Asbell Excavating & Trucking, Inc. is the low responsive, responsible bidder with a Base bid plus Additive in the amount of \$1,915,659.59.
2. A recent conversation with a representative for Jeff Asbell Excavating & Trucking, Inc. suggests that they are comfortable with the submitted bid.
3. Our experience with projects performed by Jeff Asbell Excavating & Trucking, Inc. suggests that they are capable of performing the work as stated in the plans and specifications.
4. Jeff Asbell Excavating & Trucking, Inc. has submitted all the required documentation.

All bids are attached to this agenda for the Council to review. This project is expected to be under budget with an amendment to come later to expand the project.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2023-206: Civic Plus Programming for Building Permits and Inspections, 1st Reading

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AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with CivicPlus, LLC, a Kansas Limited Liability Company, for the purpose of implementing and supporting "Community Development" software for the not to exceed price of Thirteen Thousand Eight Hundred and 00/100 Dollars (\$13,800.00); authorizing the Mayor to execute the same by and on behalf of the City of Neosho; and containing an emergency clause.

Attorney Paul read Bill No. 2023-206 in title only.

Councilwoman Thomas made a motion to Approve and Discuss Bill No. 2023-206; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek approval of the contract with CivicPlus for the module to process building permits and inspections. Civic Plus currently provides the city's website and meeting software. This program would integrate with the website software to allow public and business online access to applying for permits and paying for them. It would also allow citizens, contractors, developers and staff to schedule inspection requests directly into the inspector's calendar and monitor the progress of the inspections, interact with the inspector and receive certificates of occupancy online. It will also allow monitoring and records of code enforcement efforts for dangerous buildings.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

HomeServe- NLC Service Line Warranty

By a consensus of council to have staff bring a contract to council for approval.

REPORT OF CITY OFFICERS

MOU for NHS/City of Neosho

City Manager Kennedy addressed the city council stating that this is the MOU for the city and NSD for the demolition of the school facility by the Haas building.

By a consensus of council to move forward with the MOU with the NSD.

Finance Report - November

Finance Director Forest updated council on the financials for last month.

CLOSED SESSION

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Mayor Pro Tem Robinson asked for a motion to go into closed under Section 610.021 (1) and (2).

Councilwoman Robinson made a motion to go into Closed Session under Section 610.021 (1) and (2); Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mayor Pro Tem Robinson closed the open session at 8:25 p.m.

Mayor Pro Tem Robinson called the session back to order at 8:46 p.m. and announced that two votes were taken.

ADJOURN

There being no further business to come before the council, Mayor Pro Tempore Robinson asked for a motion to adjourn.

Councilman Collinsworth made a motion to Adjourn; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mayor Pro Tempore Robinson adjourned the December 19, 2023 Council Meeting at 8:46 p.m.

APPROVED

NEOSHO CITY COUNCIL

Mayor

ATTEST

City Clerk

