

MINUTES
NEOSHO CITY COUNCIL
December 5, 2023 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Joe Davis opened with prayer and Mayor Davidson led the pledge of allegiance.

CALL TO ORDER

Mayor Davidson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Tom Workman, Julie Humphrey, Carl Cobb, Ashton Robinson, Charles Collinsworth, Richard Davidson, Angela Thomas

COUNCIL ABSENT:

None were absent.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Jordan Paul, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

APPROVAL OF AGENDA

Mayor Davidson amended the agenda to include Bill No. 2023-194 under Unfinished Business under Correspondence and before Bids. This item was inadvertently left off the agenda.

Councilman Collinsworth made a motion to Approve the Agenda as amended to include Bill No. 2023-194 under Unfinished Business; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilman Collinsworth made a motion to Approve the Consent Agenda; Councilman Workman seconded.

November 21, 2023 Open Session Council Minutes

November 21, 2023 Closed Session Council Minutes

December 5, 2023 Council Minutes

November 30, 2023 Special Session Council Minutes

Bill No. 2023-190

Bill No. 2023-191

Bill No. 2023-192

Bill No. 2023-193

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Tom Workman

No: None

Abstain: None

Passed.

VISITOR'S BUSINESS

Stanley Duggar - Water Line

Stanley Duggar was present to speak about putting in a water line of 450 feet around the year 2005 with the stipulation that once other citizens started tying into it that he would get paid for it.

Mayor Davidson asked for two weeks to discuss with the city manager and staff and that staff would reach back out to him.

PROCLAMATION

Proclamation for Dan Cook

A proclamation was read by Mayor Davidson for Dan Cook for his year's of service at the Neosho Police Department.

WHEREAS, Dan Cook began his career with the City of Neosho Police Department in 1999 and served the community until 2010 and then returned to the department in 2019; and

WHEREAS, Dan Cook was hired in the Patrol Division and was later promoted to Detective Corporal of the Criminal Investigations Division; and

WHEREAS, Dan Cook has accumulated awards for Officer of the Year, Medal of Honor, Purple Heart, Chief's Achievement, Meritorious Service, Community Service during his years with the Neosho Police Department; and

WHEREAS, Dan Cook has exhibited through his career with the City of Neosho a sense of deep pride, love and compassion for the City and its citizens; and

WHEREAS, Dan Cook has spearheaded many projects throughout his career, including our annual Shop with a Cop Program. His dedication and hard work ethics have served the department well.

WHEREAS, Dan Cook's commitment and sacrifices have been instrumental in our efforts in the fight against crime in our community and his presence will be missed; and

WHEREAS, the City of Neosho has benefited greatly from his combined sixteen (16) years of service; and

BE IT RESOLVED, by the City Council of the City of Neosho, Missouri, that many heartfelt thanks are hereby expressed for the loyal years of service exhibited by Dan Cook on behalf of the City of Neosho during his tenure.

NOW, THEREFORE, I, Richard Davidson, Mayor of the City of Neosho, Missouri, do hereby express our

December 5, 2023 Council Minutes

deepest appreciation and gratitude for Dan Cook's dedication and commitment to the City of Neosho, Missouri.

CORRESPONDENCE

Thank you to the Neosho Fire Department

City Clerk Wright read a thank letter to the Neosho Fire Department.

Thank you from the Senior Center

City Clerk Wright read a thank letter to Neosho Staff from the Neosho Senior Center.

UNFINISHED BUSINESS

Bill No. 2023-194: Chapter 100 Funding Agreement

AN ORDINANCE approving a funding agreement between the City of Neosho, Missouri and Clearwater Milling, LLC, relating to the development of an industrial development project.

Attorney Paul read Bill No. 2023-194 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-194; Councilwoman Robinson seconded.

Mayor Davidson stated that due to an error in this item being left off of the agenda, I would like to ask the council to postpone this item until the next meeting, December 19, 2023, so it can be properly posted.

Councilwoman Thomas made a motion to postpone the agenda item due to being left off the agenda in error and bring back to the December 19th, 2023 Council Meeting; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

BIDS

Hotel Feasibility Study

Development Services Director Leavens addressed the city council stating that the city placed a request for proposal offering on the city's website and directly contacted six vendors through email. Three proposals were received back with Grey Hospitality LLC submitting the lowest bid at a cost not to exceed \$10,500. Grow

December 5, 2023 Council Minutes

Neosho has agreed to share 50% of the cost of the study up to \$10,000.

Councilwoman Robinson made a motion to Approve the bid from Grey Hospitality, LLC in the amount of \$10,500.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Fire Rescue Truck

Fire Chief Houk addressed the city council stating that the purpose of this agenda item is to seek approval to purchase a Fire rescue truck. Staff sent out bids for a new rescue truck through HGAC. We have received three quotes back, all are acceptable and meet our specs. The HGAC is an approved cooperative procurement cooperative that is listed in our purchasing policy. The bids are as follows.

Precision Fire Apparatus \$366,795.00

DANKO Apparatus and Equipment Sales \$372,035.00

Fire Master Fire Equipment Inc. \$406,708.00

Councilman Collinsworth made a motion to Approve the bid from Precision Fire Apparatus in the amount of \$366,795.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Police Officer Body Cam Bid

Police Chief Baird addressed the council stating that the purpose of this agenda item is to seek approval for a new body cam system replacing our outdated (no longer used) body cam system. Three prominent body cam companies were sent bid packets, and only one responded. Wolfcom. The final adjusted price after the removal of unwanted features is \$27,563.35. \$27,195 was budgeted. (\$368.35 Over budget). This cost includes 5 years of no-fault warranty, 5 years of maintenance, 10 more cams sent to the department after the first 3 years, server hardware/software, an 8-bay docking station, all backup and recovery services, all training, and shipping.

Councilwoman Thomas made a motion to Approve the bid from Wolfcom in the amount of \$27,563.35; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

December 5, 2023 Council Minutes

Passed.

Waste Water Truck with Service Bed

Alliance Water Resources Manager Brady addressed the city council stating that the purpose of this agenda item is to seek council's approval to purchase a truck with service bed for the wastewater department. Staff used Sourcewell for the state bid price thru Dealers Truck Equipment Co., LLC. Sourcewell is approved in our purchasing policy. The bid for the 2024 Chevrolet 3500HD cab and chassis truck came in at \$48,758.00, the auto crane purchase is \$18,995.00 and the service bed was 16,485.00 for a total purchase of \$84,763.00. There is \$65,000 in the wastewater budget for a new service truck.

Councilman Collinsworth made a motion to Approve the bid from Dealers Truck Equipment Co., LLC in the amount of \$84,763.00; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Civic Plus Building Permitting, Inspections and Code Enforcement Program

Development Services Director Leavens addressed the city council stating that currently the city uses various programs and paper filing to process and monitor building permits, construction and dangerous buildings in the city. Our building inspector's recent resignation has caused the promotion of Matt Brown to building inspector and council authorized the development of a code enforcement officer who has recently been hired. The introduction of new personnel and changing goals of this department is a good time to adopt a new process of meeting the needs of the city to track and enforce building codes and safety. The recommended Civic Plus program has several valuable features that include the ability to apply for, pay for, and monitor building permits and code enforcement. The program enables inspectors to update information from the field or office and notify contractors, developers, citizens and staff of the current status of permits automatically. Civic Plus currently provides the city's website and council meeting software and this code enforcement program would integrate with the current software where needed. The City Clerk and IT Manager have indicated that they are satisfied with Civic Plus support and performance. The initial cost of the program is \$7,500 with an annual maintenance fee of \$6,300. I am requesting the council's authorization to move forward towards purchasing this sole source program without seeking additional bids.

Mayor Davidson made a motion to Approve the bid from CivicPlus for the additional module in the amount of \$7,500.00; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

NEW BUSINESS

Bill No. 2023-195: Terminal Agency Agreement Update for Police and Court

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into Agreements with the Missouri State Highway Patrol for the purpose of establishing standard operating procedures for transactions using the Missouri Uniform Law Enforcement System ("MULES") and National Crime Information Center ("NCIC") systems; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-195 in title only.

Councilwoman Robinson made a motion to Approve and discuss Bill No. 2023-195; Councilman Cobb seconded.

Police Chief Baird addressed the city council stating that the purpose of this agenda item is to seek council's approval for the terminal agency agreement update for police and court through MULES.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2023-196: Hotel Feasibility Study Project Ordinance and Engagement Letter

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Grey Consulting LLC, a Wisconsin Limited Liability Company, for the purpose of conducting a hotel market study and feasibility analysis for the not to exceed price of Ten Thousand Five Hundred and 00/100 Dollars (\$10,500.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-196 in title only.

Councilman Cobb made a motion to Approve and discuss Bill No. 2023-196; Councilwoman Robinson seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek approval for conducting the hotel market study and analysis with Grey Hospitality in the amount of \$10,500.00 and half of this cost will be paid by Grow Neosho.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

December 5, 2023 Council Minutes

Bill No. 2023-197: HSTCC MO-DED CDBG Downtown Revitalization

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with the Harry S Truman Coordinating Council, a political subdivision of the State of Missouri, for the purpose of applying for a Missouri Department of Economic Development Community Development Block Grant Downtown Revitalization grant; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-197 in title only.

Councilwoman Robinson made a motion to Approve and discuss Bill No. 2023-197; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for the MOU with HSTCC for the Missouri Department of Economic Development CDBG Grant for Downtown Revitalization Grant. This ordinance and MOU will establish the relationship between the city and HSTCC for the purpose of applying for and administering this application and grant.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Bill No. 2023-198: Hugh Robinson Airport - MoDOT Aviation Grant # 21-096A-2 Amendment

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into a First Amendment to Agreement with the Missouri Highways and Transportation Commission, a political subdivision of the State of Missouri, for the purpose of accepting additional community development block grant program funding for airport improvement in the amount of Four Hundred Five Thousand Five Hundred Four and 00/00 Dollars (\$405,504.00); and authorizing the Mayor or his designee to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-198 in title only.

Councilman Cobb made a motion to Approve and discuss Bill No. 2023-198; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for the mayor to sign an amendment to MoDOT Aviation Grant 21-096A for the taxiway construction project. The amendment is required to receive funds to cover costs over the original budgeted amount.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

December 5, 2023 Council Minutes

Passed.

Bill No. 2023-199: Amendment to Internet Services Agreement with Liberty Utilities

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into a First Amendment to Carrier Facilities Agreement with Liberty Utilities Services Corp., an Arizona Corporation, for the purpose of providing fiber optic internet service for the not to exceed price of One Hundred Eighty-Seven Thousand and 00/100 Dollars (\$187,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-199 in title only.

Councilwoman Thomas made a motion to Approve and discuss Bill No. 2023-199; Councilman Collinsworth seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for an amendment to the city's current internet services agreement with Liberty Utilities. The city manager recently contacted Liberty to renegotiate fees for the current service and has been offered a cost reduction of \$1,000 a month, which brings the monthly cost to \$5,200 per month.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Resolution Bill No. 2023-09: HSTCC MOU

A RESOLUTION OF THE CITY OF NEOSHO, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE HARRY S TRUMAN COORDINATING COUNCIL TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

Attorney Paul read Resolution Bill No. 2023-09 in title only.

Councilwoman Thomas made a motion to Amend with Attorney Paul's Language and approve; Councilman Cobb seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to seek council approval for authorizing HSTCC to seek funding for a block grant for downtown community revitalization. HSTCC is applying for a block grant for the removal of the Schaffer Building recently purchased by the City of Neosho. This grant allows for funding of such projects and has an 80/20 match. authorizing HSTCC to seek funding for a block grant for downtown community revitalization.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson,

December 5, 2023 Council Minutes

Tom Workman
No: None
Abstain: None
Passed.

Resolution Bill No. 2023-10: Destruction of Records

A RESOLUTION OF THE CITY OF NEOSHO, MISSOURI, NOTIFYING THE COUNCIL OF THE DESTRUCTION OF CITY RECORDS.

Attorney Paul read Resolution Bill No. 2023-10 in title only.

Councilman Cobb made a motion to Approve and discuss Resolution Bill No. 2023-10; Councilman Workman seconded.

City Clerk Wright addressed the City Council and stated that the purpose of this resolution is to comply with the state procedures for the retention and destruction of municipal records. RSMo 109.230 states: The director shall, with due regard for the functions of the agencies concerned, and subject to the approval of the Secretary of State: Publish lists of records authorized for disposal or retention. City Code Section 110.390 states the City Clerk shall have custody of and shall safely keep the public records, the original rolls of ordinances and resolutions of the City Council, such other records, documents and papers of a public nature as may be delivered into his/her custody.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Hickory Street Right-of-Way Request

Development Services Director Leavens addressed the city council stating that the purpose of this agenda item is to determine the council's interest in abandoning part of the existing right-of-way for Hickory Street between Mary Avenue and Jefferson Avenue for a proposed Habitat for Humanity project. The right-of-way is located on the north end of Hickory Street between Mary Ave and Jefferson Ave and was originally platted in 1870 with 80 foot right-of-way for Hickory Street. The city standard right of way is 50 feet (25 feet each side of the street center line). Should the city choose to vacate the excess right-of-way, there would be an area of approximately 23 feet by 290 feet on the west side of Hickory Street. The city would then need to transfer ownership to Habitat for Humanity. Habitat would be responsible for expenses.

By a consensus of the council to move forward with the right of way request. Absent of any objections we will proceed as presented.

Amendment to Electric Service Agreement with Liberty Utilities

Public Works Director Siler addressed the city council stating that this agenda item is to seek council approval

December 5, 2023 Council Minutes

for the amendments to the Liberty Utility Contract.

This amendment is for the replacement of 23 nonworking streetlights and being replaced with a new LED streetlight. This amendment will come with a decrease in usage charges.

1. W Spring & Ripley WO #1024160 monthly increase \$0.76
 2. La-Z-Boy Pkwy & Spring St WO#1025044 monthly decrease - \$1.79
 3. E Main St & Hamilton St WO#1025040 monthly decrease - \$1.79
 4. 211 S Jefferson St WO#1024146 monthly decrease - \$1.79
 5. Hickory & Hamilton WO#1025047 monthly decrease - \$1.79
 6. W Spring St & Ripley St WO#1024160 monthly increase \$0.76
 7. 212 N College St WO#1024150 monthly decrease - \$4.16
 8. La-Z-Boy Pkwy & N Wood St WO#1025048 monthly decrease - \$1.79
 9. 109 W Main St, Civic Center WO#1024144 monthly decrease - \$3.36
 10. High St & Dewey St WO#1024143 monthly decrease - \$1.79
 11. Larry Pl & Garland WO#1025305 monthly decrease - \$1.79
 12. Chestnut & St James WO#1025298 monthly decrease - \$1.79
 13. Veta & Harmony St WO#1025251 monthly decrease - \$1.79
 14. Hillcrest & Harmony WO#1025250 monthly increase \$0.76
 15. 300 E Coler WO#1025289 monthly decrease - \$1.79
 16. 1021 Bus 60 WO#1025297 monthly increase \$0.76
 17. High & Patterson St WO#1025252 monthly decrease - \$1.79
 18. 241 Patterson St. WO#1025253 monthly decrease -\$1.79
 19. W Hickory & High St WO#1025245 monthly decrease - \$1.79
 20. Hillcrest & Harmony St WO#1025249 monthly decrease - \$4.64
 21. Deborah & Sally Ann WO#1025312 monthly decrease - \$1.79
 22. Evelyn Pl & Cash St WO#1025308 monthly decrease - \$1.79
 23. Kingsberry & Ridgewood St WO#1025241 monthly increase \$0.76
- Total monthly decrease -\$35.21

Councilwoman Thomas made a motion to Approve the amendments to the Liberty Utilities Agreement; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Upper Zone Monitoring Meters

Public Works Director Siler addressed the city council stating that the this agenda item is to seek council approval for the purchase of three meters to further divide the upper-pressure zone.

In the past, the council inquired about further dividing the upper-pressure zone so that we might be able to narrow down the most troubled area for water loss. The staff sought out our engineer's advice and were able to come up with three locations that would place the upper zone into three separate zones. We received a quote from Core & Main for three meters and radios for the total amount of \$27,448.85. This is not a budgeted item. If approved, staff will come back to the council for a budget

December 5, 2023 Council Minutes

amendment.

Councilman Cobb made a motion to Approve three additional meters for the upper-pressure zone in the amount of \$27,448.85; Councilman Workman seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

National Fire Safety Council

By a consensus of council to approve the Neosho Fire Department to enter into the National Fire Safety Council. And to have the attorney look over the letter.

HomeServe- NLC Service Line Warranty

Finance Director Forest addressed the council updating with other cities that are currently using HomeServe.

At this time, it is a consensus of the council and staff to not have the leak adjustment program.

Council requested to see the letter that would go out from HomeServe, and how they plan to present this to citizens.

Alliance 2023 Fiscal Year End Repair Limit Overage

Alliance Water Resources Manager Brady addressed the city council stating that at the end of 2023 Fiscal Year end, repair overage cost was in the amount of \$52,054.00. Staff requests council approval for the payment of the overage to Alliance Water Resources.

By a consensus of council to pay the overage invoice.

REPORT OF CITY OFFICERS

City Manager Kennedy invited council to the Thanksmas Employee Potluck on December 8, 2023 at the Civic Auditorium.

Kennedy announced the DED Bid Opening for Stratford and Freeman Stormwater project on December 7, 2023 at 1 p.m.

Blevins Asphalt work will be finished this week, weather permitting.

Council Filing until December 26, 2023, until 5 p.m.

CLOSED SESSION

Mayor Davidson made a motion to to go into closed session under Section 610.021 (1) and (3); Councilwoman

December 5, 2023 Council Minutes

Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Richard Davidson, Ashton Robinson, Tom Workman

No: None

Abstain: None

Passed.

Mayor Davidson closed open session at 8:47 p.m.

Mayor Davidson reopened the meeting at 9:27 p.m. and announced that no votes were taken.

ADJOURN

There being no further business to come before the city council, Mayor Davidson asked for a motion to adjourn.

Councilman Collinsworth made a motion to Approve; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

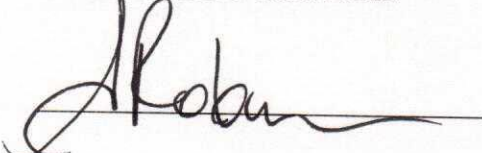
Abstain: None

Passed.

Mayor Davidson adjourned the December 5, 2023 City Council Meeting at 9:28 p.m.

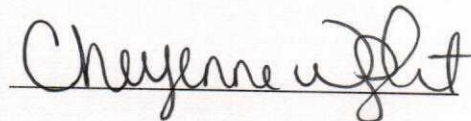
APPROVED

NEOSHO CITY COUNCIL



Mayor

ATTEST



City Clerk

