MINUTES
NEOSHO CITY COUNCIL
November 7, 2023 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Jeremie Bridges opened with prayer and Mayor Pro Tem Robinson led the pledge of allegiance.

CALL TO ORDER

Mayor Pro Tem Robinson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:
Angela Thomas, Charles Collinsworth, Ashton Robinson, Julie Humphrey, Tom Workman, Carl Cobb

COUNCIL ABSENT:
Richard Davidson was excused by Council.

CITY OFFICERS PRESENT:
David Kennedy, City Manager; Jordan Paul, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

Councilman Collinsworth made a motion to Excuse Richard Davidson; Councilman Workman seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

APPROVAL OF AGENDA

Councilman Collinsworth made a motion to Approve the Agenda; Councilwoman Humphrey seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

CONSENT AGENDA

Councilman Cobb made a motion to Approve the Consent Agenda to include the following items:
October 17, 2023 Open Session Council Minutes
October 17, 2023 Closed Session Council Minutes
October 27, 2023 Special Session Council Minutes
October 27, 2023 Special Closed Session Council Minutes:
Councilman Workman seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

VISITOR'S BUSINESS

Adrianna Henry thanked Council for their approval of the Creep N' Crawl on the downtown square.

BIDS

Traffic Light Processor Bell Camera Replacement

Public Works Director Siler addressed the city council stating that this item is to purchase two new cameras and video processors for the traffic lights on Hwy 59. The video processor at Clemons and 59 Hwy is nonresponsive and is currently obsolete. Staff went out for bid and received two bids back.
Midwest Traffic Signal Services $47,500.00 installed
Cubic, ITS $27,466.00 equipment only

Councilman Collinsworth made a motion to Approve the bid from Cubic, ITS in the amount of $27,466.00; Councilwoman Humphrey seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

2" Bulk Water Kiosk Station

Public Works Director Siler addressed the city council stating that this is to purchase a new bulk water kiosk station. The fill station at the public works facility is a self-service fire hydrant for purchasing bulk water. This is an unmanned fill point with a pad and paper used for the recording of how much each customer takes. The new kiosk will allow a more accurate way to keep accounts current and nonpayment accounts restricted from further use when no payment has been received.

EleMech Inc. $36,450.00
Flowpoint Systems $55,803.01

Councilman Collinsworth made a motion to Approve the bid from EleMech Inc. in the amount of $36,450.00; Councilman Workman seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None

Abstain: None
Passed.

Commercial Paper Shredder

Public Works Director Siler addressed the city council stating that this item is for the purchase of a commercial paper shredder for the Recycle Center. There were multiple bids sent out by staff and there were five received back.

Indoff $14,799.99
Whitaker Brothers Business Machines $12,196.78
1st Choice Document Destruction $28,980.00
Sumner One $16,077.65
Santa Fe Service & Sales $17,225.00

Councilman Cobb made a motion to Approve the bid from Whitaker Brother Business Machines in the amount of $12,196.78; Councilman Collinsworth seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Senior Center Flooring

Development Services Director Leavens addressed the city council stating that this item is to replace flooring at the Neosho Senior Center. Staff went out for bid to replace the carpet in offices and common areas with new laminant flooring. Staff sent out multiple bids with CSG being the only response. The bid amount was $19,805.00.

Councilwoman Humphrey made a motion to Approve the bid from CSG in the amount of $19,805.00; Councilman Cobb seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Parks Department Tractor and Finish Mower

Parks and Recreation Director Balls addressed the city council stating that the purpose of this agenda item is to purchase a tractor and finish mower for the parks department. Staff utilized the city's purchasing policy for approved cooperative procurement programs, to obtain the following bids for this equipment.

Heritage Tractor, John Deere $88,250.00

Crown Power & Equipment, LLC, Kubota $75,911.78

Councilman Collinsworth made a motion to Approve the bid from Crown Power and Equipment LLC in the amount of $75,911.78; Councilman Workman seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Morse Park Restroom

Parks and Recreation Director Balls addressed the city council stating that this is to construct an ADA unisex bathroom at the entrance of the paved walking trail by East Spring Street Bridge in Morse Park. Staff sent out bid packets and received two bid packets back.

Construction Services Group $57,669.00
Branco Enterprises, LLC $51,790.00

Councilwoman Thomas made a motion to Approve the bid from Branco Enterprises in the amount of $51,790.00; Councilman Cobb seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Idemia LiveScan System Purchase

Police Chief Baird addressed the city council stating that the purpose of this item is to purchase a fingerprint machine for the police department. The system that we are seeking is portable and can be easily transported from the police department to the court room on court days. Idemia is a "sole source provider" and is the brand required by the state of Missouri. The cost of this system is $18,680.00.

Councilman Collinsworth made a motion to Approve the purchase of the Idemia LiveScan in the amount of $18,680.00; Councilman Workman seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

NEW BUSINESS

Bill No. 2023-185: Contract with Blue Valley Public Safety

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for maintenance with Blue Valley Public Safety, Inc., a Missouri Corporation, for the purpose of maintaining and repairing outdoor warning sirens for the not to exceed price of Thirteen Thousand Five Hundred Twenty One and 00/100 Dollars ($13,521.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read in title only Bill No. 2023-185.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-185; Councilwoman Humphrey seconded.

Fire Chief Houk addressed the council stating that the purpose of this item is to approve the annual contract from Blue Valley Public Safety for the city storm sirens.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Bill No. 2023-186: Contract with Branco Enterprises for Morse Park Restroom

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Branco Enterprises, Inc., a Missouri Corporation, for the purpose of constructing bathrooms at Morse Park for the not to exceed price of Fifty One Thousand Seven Hundred Ninety and 00/100 Dollars ($51,790.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read in title only Bill No. 2023-186.

Councilman Cobb made a motion to Approve and Discuss Bill No. 2023-186; Councilwoman Humphrey seconded.

Parks and Recreation Director Balls addressed the city council stating that the purpose of this agenda is to approve the contract from Branco Enterprises, LLC in the amount of $51,790.00 for the construction of the Morse Park bathroom.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Bill No. 2023-187: Contract with CSG for Senior Center Flooring

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Marion Company, LLC, a Missouri Limited Liability Company, d/b/a Construction Services Group, for the purpose of constructing flooring at the Neosho Senior Center for the not to exceed price of Nineteen Thousand Eight Hundred Five and 00/100 Dollars ($19,805.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read in title only Bill No. 2023-187.

Councilman Cobb made a motion to Approve and Discuss Bill No. 2023-187; Councilman Workman seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this item is to seek council's approval for the contract with CSG for the replacement of the flooring at the Neosho Senior Center.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Bill No. 2023-188: Renewal of a Special Use Permit for 400 S. Jefferson St. (Body Art Pros)

AN ORDINANCE OF THE CITY OF NEOSHO, MISSOURI, GRANTING A SPECIAL USE PERMIT TO ROBERT HUTCHINSON TO OPERATE A TATTOO STUDIO AT 400 SOUTH JEFFERTON STREET, NEOSHO, MISSOURI.

Attorney Paul read in title only Bill No. 2023-188.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-188; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the city council stating that the purpose of this item is to seek approval for renewing a special use permit at 400 S. Jefferson Street. Body Art Pros has operated at this location for the past three years is and is requesting the renewal of their business license and special use permit.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Bill No. 2023-189: Idemia Fingerprint machine and software agreement to purchase.

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Idemia Identity & Security USA LLC, a Delaware Limited Liability Company, for the purpose of purchasing fingerprint equipment and software for the not to exceed price of Nineteen Thousand Five Hundred Twenty and 00/100

Dollars ($19,520.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read in title only Bill No. 2023-189.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-189; Councilman Cobb seconded.

Police Chief Baird addressed the council stating that the purpose of this agenda item is to seek approval for the contract with Idemia Fingerprinte Machine and Software.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Demolition Project (Schaffer Building)

City Manager Kennedy addressed the city council stating that the city will be going out for a grant for the demolition of the Shaffer Building. The school district has purchased the old Twin Rivers facility and cannot go after this type of grant. Harry S. Truman stated that school districts and schools have worked together on these types of events by temporarily signing the property over to the city during the grant process.
The council, by consensus, requested that an MOU come back to council.

Gospel Lighthouse Church Sign

Development Services Director Leavens addressed the city council stating that staff would like to seek council direction in determining how to proceed in the matter of the existing Gospel Lighthouse Church sign on High Street. At least two years ago, a previous city employee mistakenly authorized the Gospel Lighthouse Church to place a sign at the end of High Street on city property. This error was discovered while working on another project. Additionally the sign is larger than a church is allowed in an R-1 zone. Would council be ok with a variance of that size of their sign? Or a lease agreement for that small piece of property or have them remove the sign?
There was consensus from council to move the sign, and the city will help pay to move it.

REPORT OF CITY OFFICERS

Finance Director Forest spoke to the council about investment opportunities that the city has worked with 1st Community Bank on interest rates, and we have had an increase on our accounts.

Development Services Director Leavens updated the council on the 2023 Fall Festival and the financials.

CLOSED SESSION

Mayor Pro Tempore Robinson asked for a motion to go into closed under RSMo Section 610.021 (1) and 610.021 (3).

Councilwoman Thomas made a motion to Closed under RSMo Section 610.021 (1) and 610.021 (3); Councilman Cobb seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Mayor Pro Tempore Robinson closed the meeting at 8:24 p.m.

Mayor Pro Tempore Robinson reopened the meeting at 9:45 p.m. and announced that one vote was taken.

ADJOURN

There being no further business to come before the city council, Mayor Pro Tempore Robinson asked for a motion to adjourn.

Councilman Collinsworth made a motion to Adjourn; Councilwoman Humphrey seconded.

Roll call vote:
Yes: Carl Cobb, Angela Thomas, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tom Workman
No: None
Abstain: None
Passed.

Mayor Pro Tempore Robinson closed the November 7, 2023 Council Meeting at 9:46 p.m.

APPROVED

NEOSHO CITY COUNCIL

Mayor

ATTEST

City Clerk