

MINUTES
NEOSHO CITY COUNCIL
December 20, 2022 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Jeremie Bridges opened with prayer and Mayor DeWitt led the pledge of allegiance.

CALL TO ORDER

Mayor DeWitt called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Tyler DeWitt, Richard Davidson, Julie Humphrey, Ashton Robinson, Carl Cobb, Angela Thomas

COUNCIL ABSENT:

Charles Collinsworth

CITY OFFICERS PRESENT:

DAVID KENNEDY, CITY MANAGER; JORDAN PAUL, CITY ATTORNEY; CHEYENNE WRIGHT, CITY CLERK

Mayor DeWitt asked to excuse Councilman Charles Collinsworth.

Councilman Cobb made a motion to Excuse Councilman Collinsworth; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

APPROVAL OF AGENDA

Councilwoman Robinson made a motion to Approve the Agenda; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

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CONSENT AGENDA

Councilman Cobb made a motion to Approve the Consent Agenda; Councilwoman Robinson seconded.

December 6, 2022 Open Session Council Minutes
December 6, 2022 Closed Session Council Minutes
December 8, 2022 Open Session Council Minutes
December 8, 2022 Closed Session Council Minutes
December 9, 2022 Open Session Council Minutes
December 9, 2022 Closed Session Council Minutes
Bill No. 2022-95 Agreement with CSG, LLC for Pre-Engineered Building
Bill No. 2022-96 Agreement with Locality Media First Due Software
Bill No. 2022-97 Surplus Totalled Vehicles
Bill No. 2022-98 Amending Section 410.080.F Subdivision Design Standards

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

PROCLAMATION

Proclamation for David Carter

Proclamation presented to David Carter by Mayor DeWitt and read in its entirety by City Clerk Wright.

CORRESPONDENCE

Thank you from the Neosho Chamber of Commerce

Thank you read in its entirety by City Clerk Wright from the Neosho Chamber of Commerce.

Thank you from Citizen to Kent Hartman and City Clerk

Thank you to city clerk and Kent Hartman read in its entirety by City Clerk Wright from a Neosho Citizen .

VISITOR'S BUSINESS

There were no visitors for visitor's business.

BIDS

Cemetery Software RFP

City Clerk Wright stated that staff sent out requests for proposals to four different companies for cemetery software. There were two packets received on time and one packet was received late and was not considered.

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The two packets received were from the following:

CemSites \$17,000 plus \$3,000 for migration of data

Total \$20,000 (This includes all factors the city was looking for in this software.)

CIMS \$26,155 (This does not allow for any app for citizens to easily access information while at the cemetery and quickly find and walk to the grave using an app.)

Staff reviewed the two RFPs and found CemSites to be the most cost effective and the product that staff was looking for to retain the records of the cemetery, as well as allow families easy access to find their loved ones.

Councilman Cobb made a motion to Approve the CemSites RFP in the amount of \$20,000; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

NEW BUSINESS

Public Hearing for Bill No. 2022-99 Rezoning for Property Adjacent to 777 N Bus. 71

Mayor DeWitt opened the public hearing for Bill No. 2022-99 Rezoning for Property Adjacent to 777 N Business 71 at 7:08 p.m.

There was nobody present to speak under the public hearing.

Mayor DeWitt closed the public hearing for Bill No. 2022-99 Rezoning for Property Adjacent to 777 N Business 71 at 7:08 p.m.

Bill No. 2022-99: Rezoning Request for Property Adjacent to 777 N Business 71

AN ORDINANCE OF THE CITY OF NEOSHO, MISSOURI, REZONING THE REAL PROPERTY DESCRIBED BELOW, GENERALLY LOCATED EAST OF 777 NORTH BUSINESS 71, FROM R-1, FIRST DWELLING HOUSE DISTRICT AND C-3 COMMERCIAL BUSINESS DISTRICT, TO ALL C-3, COMMERCIAL BUSINESS DISTRICT.

Attorney Paul read Bill No. 2022-99 read in title only.

Councilman Cobb made a motion to Approve and Discuss Bill No. 2022-99 Rezoning Request for Property at 777 N Bus 71; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the Council stating that this property is currently zoned C-3 for the west part of the property and R-1 for the remainder. The owner wishes to have the entire property rezoned to C-3 for the purpose of building a mini-storage facility on the property. There has been no public inquiries or comment on the issue and while the Planning and Zoning Commission did not reach a quorum,

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there were no members of the public present to speak about the rezoning.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Bill No. 2022-100: Copier Maintenance Agreement with Lakeland

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Lakeland Office Systems, L.L.C., an Oklahoma Limited Liability Company, for the purpose of providing multifunction printer maintenance and service for the not to exceed price of Nine Thousand and 00/100 Dollars (\$9,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2022-100 read in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2022-100 Copier Maintenance Agreement with Lakeland; Councilwoman Thomas seconded.

City Manager Kennedy stated that the city accepted bids for our annual copier maintenance for all departments, council approved awarding this bid to Lakeland Office Supplies. Staff requests council's approval to approve the contract with Lakeland Office Supplies.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Bill No. 2022-101: Cemetery Software Contract with CemSites

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Site Industries LLC, a Pennsylvania Limited Liability Company, for the purpose of providing cemetery software for the not to exceed price of Twenty Thousand and 00/100 Dollars (\$20,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2022-101 read in title only.

Councilman Cobb made a motion to Approve and discuss Bill No. 2022-101 Cemetery Software Contract with CemSites; Councilwoman Humphrey seconded.

City Clerk Wright addressed the City Council stating that staff had viewed multiple software companies to find the software that would fit best for the Neosho IOOF Cemetery. This would make it easier to find records for families, as well as allow families to look up the information on their own. This would include an app with a mapping system to allow families the ability to walk straight to the grave they are looking for. Staff sent out

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four RFQ's and received two back on time for the bid opening and received one after the bid opening timeframe, which made this bid unacceptable.

CemSites \$17,000 plus \$3,000 for migration of data

Total \$20,000 (This includes all factors the city was looking for in this software.)

CIMS \$26,155 (This does not allow for any app for citizens to easily access information while at the cemetery and quickly find and walk to the grave using an app.)

Staff recommends moving forward with the CemSites Software for the Neosho IOOF Cemetery.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Raised Crosswalk for The Canopy Church

Public Works Director Siler addressed the Council stating that The Canopy has been trying to find a solution for their students to walk to their building in the alley between the Canopy church building and their other building.

The Traffic Commission approved the plans submitted by the Canopy unanimously.

Councilman Cobb made a motion to approve the raised crosswalk for The Canopy Church; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Request for Purchase of 2023 Chevrolet Silverado 1500 - WW

City Manager Kennedy addressed the City Council stating that the purpose of this is for the replacement of a 2002 Chevy that was totaled in an accident. We cannot find any Ford or Dodge vehicles that are being put out. We were able to find this vehicle at Griffiths in the amount of \$37,760.00.

Councilwoman Humphrey made a motion to Approve the purchase of the 2023 Chevrolet Silverado 1500 for wastewater; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

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Abstain: None
Passed.

Request for Purchase of 2023 Chevrolet Silverado 1500-Parks

City Manager Kennedy addressed the City Council stating that the purpose of this is a budgeted item for a new truck for the parks department. This truck after rebates and state bid came in at \$39,554.00.

Councilwoman Thomas made a motion to Approve the purchase of the 2023 Chevrolet Silverado 1500 for the Parks Department; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

APPOINTMENTS AND VACANCIES

Planning and Zoning Commission

Letter of Resignation from Rachel Holcomb

Letter of Interest from Justin Morehead

Councilman Cobb made a motion to Approve the resignation of Rachel Holcomb and the Appointment of Justin Morehead to the P&Z Board; Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Angela Thomas, Julie Humphrey, Richard Davidson, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

REPORT OF CITY OFFICERS

Attorney Paul addressed the marijuana legislation and asked whether or not Council wished to go out for the 3% marijuana sales tax. He also addressed the Zoning Code on the signage. By a consensus of Council to bring the ballot language to Council on the 3% marijuana sales tax.

CLOSED SESSION

Section 610.021 (1) RSMo...Legal actions, causes of action of litigation involving a public governmental body and any confidential or privileged communications between public governmental body or its representatives and its attorneys.

Section 610.021 (2) RSMo...Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration, therefore.

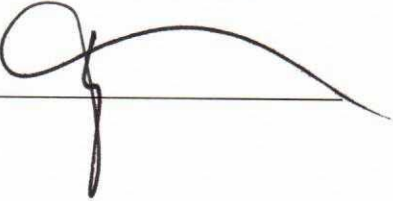
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ADJOURN

Mayor DeWitt closed the open session, December 20, 2022, Council Meeting at 8:18 p.m. after a motion being made by Councilman Cobb and seconded by Councilwoman Robinson, all members voting in concurrence.

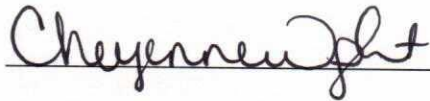
APPROVED

NEOSHO CITY COUNCIL



Mayor

ATTEST



City Clerk