

MINUTES
NEOSHO CITY COUNCIL
February 21, 2023 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Ty Zola opened the meeting with prayer and Mayor DeWitt led the Pledge of Allegiance.

CALL TO ORDER

Mayor DeWitt called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

COUNCIL ABSENT:

Richard Davidson and Angela Thomas, excused by the Council.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Jordan Paul, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

Mayor DeWitt asked for a motion to excuse Councilman Davidson and Councilwoman Thomas.

Councilman Collinsworth made a motion to Excuse Councilman Davidson and Councilwoman Thomas; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

APPROVAL OF AGENDA

Councilman Cobb made a motion to Approve the Agenda; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

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CONSENT AGENDA

Councilman Cobb made a motion to Approve the Consent Agenda to include the following:
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Bill No. 2023-107 Gross Receipts Tax-Spire Missouri, Inc dba Spire

Bill No. 2023-108 Lampo Building HVAC Contract with Satterlee

Bill No. 2023-109 SUO Streamlining Rule Revisions

Bill No. 2023-110 Airport Taxiway Construction Contract

Bill No. 2023-111 Retention of Records

Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

VISITOR'S BUSINESS

There was nobody present to speak under visitor's business.

BIDS

Fencing Bid located at Branco Enterprises

City Manager Kennedy addressed the Council stating that there were multiple bids sent out for the chain link fencing at the Branco facility. Branco Enterprises and the City of Neosho reached an agreement to put in a commercial entrance with chain link fencing. This is regarding the highway 86 and Hammer Road roundabout. The lowest bidder was Stafford Fencing.

Stafford Fencing \$13,000

Miller Fencing \$13,911.21

Mauer Company \$19,750

Staff recommends moving forward with Stafford Fencing in the amount of \$13,000.

Councilwoman Robinson made a motion to Approve the bid from Stafford Fencing in the amount of \$13,000;
Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Vertical Baler for Recycle Center

Assistant Public Works Director Barrett addressed the City Council stating that this purchase will add an additional baler for processing multiple commodities and increase production. There were many bids sent out

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and three were received back.

TAKNEK, LLC (TRB60-10) \$16,361

Reaction Distributing (Tri-Pak TB-6030) \$15,998

Superior Equipment Service (Bace V630CC) \$15,535

Staff recommends approving the bid from Reaction Distributing in the amount of \$15,998 due to it being from the same supplier as our recently purchased horizontal baler.

Councilman Collinsworth made a motion to Approve the bid from Reaction Distributing in the amount of \$15,998; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

NEW BUSINESS

Bill No. 2023-112: Special Use Permit 420 Freeman Road

AN ORDINANCE OF THE CITY OF NEOSHO, MISSOURI, GRANTING A SPECIAL USE PERMIT TO CELLAMARIE PATRICK TO OPERATE A HAIR SALON AT 420 FREEMAN RD., NEOSHO, MISSOURI.

Attorney Paul read Bill No. 2023-112 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2023-112 SUP 420 Freeman Road; Councilwoman Humphrey seconded.

Development Services Director Leavens addressed the Council stating that the purpose of this special use permit at 420 Freeman Road is to seek council's approval of a salon. Ms. Patrick states that she anticipates only a few customers a week and has additional parking in the back. The Planning and Zoning Commission recommended approval on February 14th.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Bill No. 2023-113: ARPA Drainage Project Agreement

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Allgeier, Martin and Associates, Inc., a Missouri Corporation, for the purpose of providing engineering services related to the construction of improvements for the City's stormwater infrastructure for the Hatchery Branch and the Lower High School Branch for the not to exceed price of One Million Twelve Thousand and 00/100 Dollars (\$1,012,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

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Attorney Paul read Bill No. 2023-113 in title only.

Councilwoman Robinson made a motion to Approve and Discuss Bill No. 2023-113 ARPA Drainage Project; Councilman Cobb seconded.

City Manager Kennedy addressed the City Council stating that the purpose of this agenda item is to approve the agreement between the City of Neosho and Allgeier, Martin and Associates, Inc. for stormwater improvements. The City applied for an ARPA grant for stormwater improvements within Neosho. The City was approved for the funding which will provide upgrades and improvements to our stormwater infrastructure for the Hatchery Branch and Lower High School Branch areas. This agreement is for engineering services for the planning and design, construction phase and inspection stage of the project.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Bill No. 2023-114: Buffalo Creek Lift Station Agreement for Engineering Services

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement with Allgeier, Martin and Associates, Inc., a Missouri Corporation, for the purpose of providing engineering services related to the construction of improvements for the Buffalo Creek Lift Station for the not to exceed price of Two Hundred Seven Thousand Seven Hundred and 00/100 Dollars (\$207,700.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-114 in title only.

Councilman Cobb made a motion to Approve and Discuss Bill No. 2023-114 Buffalo Creek Lift Station Agrmt for Engineering Svcs.; Councilwoman Humphrey seconded.

City Manager Kennedy addressed the City Council stating that the purpose of this agenda item is to authorize engineering to be completed throughout the construction phase of the Buffalo Lift Station project. The City was denied funds through ARPA.

The scope of work for this agreement shall include the preparation of plans and specifications for construction of improvements to the Buffalo Creek Lift Station. Specifically, the documents produced will include:

- Survey of existing facilities and site.
- An evaluation of current and projected wastewater flows, including flow monitoring of the lift station.
- Development of design plans, specifications, and contract documents are used to solicit competitive bids for construction of the improvements. Construction documents shall be for the construction of improvements to provide adequate pumping capacity and extend the useful life of the facility. Also included is the replacement of a gravity sewer to the west of the Buffalo Creek Lift Station, should it be found necessary to resolve capacity issues.

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- Approval from the Missouri Department of Natural Resources to proceed with construction of the project, including obtaining a construction permit and all necessary coordination.
- Coordination and oversight of the bidding process for the proposed improvements in order to award a construction contract to a contractor.
- Engineering construction services throughout the duration of the construction of the proposed improvements.
- Resident Project Representation on a part time basis during construction of the project.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Bill No. 2023-115: Stafford Fencing Contract

AN ORDINANCE authorizing the City of Neosho, Missouri, to enter into an Agreement for Construction Services with Jeremy and Candace Stafford, d/b/a Stafford Fencing, for the purpose of constructing improvements, to include a fence, at Branco Enterprises Inc., 12033 Missouri State Highway 86, Neosho, MO 64850 related to the City's dual lane roundabout project at the intersection of Missouri State Highway 86 and Hammer Road, for the not to exceed price of Thirteen Thousand and 00/100 Dollars (\$13,000.00); and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

Attorney Paul read Bill No. 2023-115 in title only.

Councilman Collinsworth made a motion to Approve and Discuss Bill No. 2023-115 Stafford Fencing Contract; None seconded.

City Manager Kennedy addressed the City Council stating that this agreement is for fencing services at 12033 State Hwy. 86, Neosho, MO 64850 as outlined in the contract and bid documents.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Piper Sandler Underwriter Engagement Agreement

Finance Director Forest addressed the City Council stating that the purpose of this agenda item is to seek Council's approval to engage with Piper Sandler & Co. for future underwriting or placement agent needs.

Councilwoman Robinson made a motion to Approve the Mayor to sign the engagement letter with Piper Sandler & Co.; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

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Abstain: None
Passed.

Amendment to Electric Service Agreement with Liberty Utilities

Assistant Public Works Director Barrett addressed the City Council stating that the purpose of this council item is to seek Council's approval for amendments to the Liberty Utilities contract, as follows:

989 Hwy 86 \$16.15 monthly increase
771 Wood Street \$.076 monthly increase
Oak Cliff and Pineville \$.076 monthly increase
1119 Wornall Street \$.034 monthly increase

Councilwoman Robinson made a motion to Approve the Amendments to the Liberty Utilities Contract; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

City Lighting Conversion Project

Development Services Director Leavens addressed the City Council stating that the purpose of this agenda item is to bring council up to date on the city efforts to upgrade the city facilities to led lighting. The city has been making efforts to upgrade all city facilities to led lighting to take advantage of the energy savings that this type of lighting provides. A lighting study was provided by an outside vendor that offers estimated costs and savings for the upgrades in conjunction with a grant from Liberty Utilities and materials already owned by the city.

Councilman Cobb made a motion to Approve the City Lighting Conversion Project; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Celebrate Neosho update

Development Services Director Leavens addressed the City Council updating them on Celebrate Neosho. Staff have been speaking with area restaurants in the downtown area for facilitating the crowds that would come to the downtown area.

The Council wants to make sure that we will have bands lined up, food trucks and family events in the

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afternoon.

Staff was seeking direction on the planning of the event and how Council would like to see the event go.

REPORT OF CITY OFFICERS

- Finance Department - January Financials

CLOSED SESSION

Mayor DeWitt asked for a motion to go into closed under Section 610.021 (1) and (2).

Councilman Collinsworth made a motion to to go into closed under Section 610.021 (1) and (2); Councilwoman Robinson seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Mayor DeWitt closed open session at 7:50 p.m.

The Council came back into open session at 8:49 p.m. and announced that two votes were taken.

ADJOURN

There being no further business to come before the City Council, Mayor DeWitt asked for a motion to adjourn.

Councilman Cobb made a motion to Adjourn; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Tyler DeWitt

No: None

Abstain: None

Passed.

Mayor DeWitt closed the February 21, 2023 City Council Meeting at 8:50 p.m.

APPROVED

ATTEST

NEOSHO CITY COUNCIL

Mayor



City Clerk