

NOTICE OF OPEN MEETING

Posted 5:00 p.m., September 4, 2026

Notice is hereby given that the Neosho City Council will meet in special session on Tuesday, September 8, 2026 at 6:00 p.m., in the Council Chambers at City Hall 203 East Main Street, Neosho, Missouri.

AGENDA SPECIAL SESSION NEOSHO CITY COUNCIL

The agenda of this meeting includes:

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

UNFINISHED BUSINESS

1. Bill No. 2026-66: Contract with iCounty Technologies, LLC for eRecording

NEW BUSINESS

1. Guaranteed Maximum Price for Public Safety Center
2. Blue Shield Grant
3. Addition of Personnel to the Neosho Fire Department

CLOSED SESSION

1. Section 610.021 (1) RSMo,...Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between public governmental body or its representatives and its attorneys.
Section 610.021 (2) RSMo...Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration, therefore.

ADJOURN

REQUESTED COUNCIL MEETING DATE: September 1, 2026

ITEM: Bill No. 2026-66: Contract with iCounty Technologies, LLC for eRecording

ORIGINATING DEPARTMENT: City Clerk

ATTACHMENT:

1. Bill No. 2026-66 Contract with iCounty Technologies LLC for eRecording
 2. Submitter MOU
 3. County List 05.19.26
-

PURPOSE:

The purpose of this agreement is to authorize the City of Neosho to participate in the electronic recording (eRecording) system provided by iCounty Technologies, LLC, allowing the City to electronically submit documents for recording through the EPICPortal system rather than utilizing traditional paper-based submissions. The agreement establishes the terms, responsibilities, fees, security requirements, and operational procedures associated with electronic recording services.

BACKGROUND:

iCounty Technologies, LLC has developed the EPICPortal electronic recording platform, which enables governmental entities and other authorized users to submit documents electronically for recording by participating county recording offices. Through this agreement, the City would gain the ability to electronically transmit documents, receive recording confirmations, access recorded documents, and monitor submission status through a secure online portal. The EPICPortal is designed to improve efficiency by reducing paper submissions, expediting the recording process, and providing electronic access to recorded or rejected documents. The agreement further includes software licensing provisions, ACH payment authorization procedures, and user requirements for accessing and utilizing the electronic recording system.

RECOMMENDATION:

Staff recommends approval of the Memorandum of Understanding and Electronic Recording Agreement between the City of Neosho and iCounty Technologies, LLC. Participation in the EPICPortal electronic recording system will provide a more efficient and streamlined process for submitting and receiving recorded documents, reduce administrative handling of paper documents, and enhance access to electronic records while maintaining compliance with applicable recording requirements.

AN ORDINANCE of the City of Neosho, Missouri, authorizing the City of Neosho to enter into an electronic recording agreement with iCounty Technologies LLC, a Missouri limited liability company, for the purpose of electronic submission and recording of documents through the epic portal; and authorizing the city clerk to execute the same by and on behalf of the City of Neosho.

WHEREAS, the City of Neosho utilizes recording services for official documents and real property records as required by law; and

WHEREAS, iCounty Technologies LLC has developed the EPIC Portal electronic recording system which allows governmental entities to electronically submit documents for recording and receive recorded documents electronically; and

WHEREAS, the City of Neosho finds that participation in the EPIC Portal electronic recording program will improve efficiency, reduce processing time, and facilitate the electronic recording and retrieval of documents;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NEOSHO, MISSOURI, AS FOLLOWS:

Section 1. That the Electronic Recording Agreement by and between the City of Neosho, Missouri, and iCounty Technologies LLC, a Missouri limited liability company, for the purpose of electronically submitting and recording documents through the EPIC Portal system, a true and accurate copy of said Agreement being attached hereto and incorporated as Exhibit “A,” be and the same is hereby approved.

Section 2. That the City Clerk of the City of Neosho, Missouri, is hereby authorized and directed to execute said Agreement and any associated enrollment, ACH authorization, contact information, or ancillary documents necessary to implement the electronic recording services contemplated therein on behalf of the City of Neosho, Missouri.

Section 3. That this ordinance shall be in full force and effect from and after its passage.

PASSED BY THE COUNCIL OF THE CITY OF NEOSHO, MISSOURI, this ____ day of September, 2026, by a vote of ____.

CITY OF NEOSHO, CITY COUNCIL

Tom Workman, Mayor

ATTEST:

Cheyenne Wright, City Clerk

SEAL

APPROVED AS TO FORM:

Derek A. Snyder, City Attorney

ORIGINATOR DIRECT SUBMISSION ELECTRONIC RECORDING AGREEMENT

This Agreement, made and entered into this ____ day of _____, 20____, by and between _____ (“Originator”), with offices located at _____ and iCounty Technologies LLC (“iCounty”), with offices at 1700 SW US Hwy 40 Eastbound, Suite 102, Blue Springs, Missouri 64015.

WHEREAS, iCounty has developed an electronic recording portal, iCounty EPICPortal (**EPICPortal**), to electronically receive and process documents from eligible submitting organizations to enable participating Counties to electronically record (eRecord) received documents directly within the **EPICPortal** or via transmission from the **EPICPortal** to the county’s electronic recording system provider; and,

WHEREAS, Originator desires to electronically submit real property and other specified documents for Electronic Recordation in substitution for conventional paper based document; recording

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, the parties hereby agree as follows:

1. Glossary of Terms:

1.1 Electronic Recording. For purposes of this Agreement, “Electronic Recording” shall mean the process of electronic submission and delivery of documents from Participating Originators to County, via the **EPICPortal**, the electronic recordation of these documents, and the electronically based receipt of confirmation of recording from County to, or within, the **EPICPortal**.

1.2 Participating County. For purposes of this Agreement, “Participating County” shall mean a County government recording agency that has a contract whereby the iCounty’ **EPICPortal** is used to allow the electronic delivery of documents for specified purposes.

1.3 User Agreement. For purposes of this Agreement, “User Agreement” shall mean the agreement attached hereto as Exhibit 2, which iCounty may modify from time to time, that sets out the terms of usage when accessing the icounty.com website for all electronic recording purposes.

2. iCounty Electronic Recordation.

2.1 iCounty will provide its Electronic Submission Client (“EPICSubmit” application to Originator, which will enable Originator to:

- a. Submit electronic documents to the **EPICPortal** for Electronic Recording by a participating County.
- b. Receive notification of the recordation status of submitted documents.
- c. Print or download the successfully eRecorded documents.

3. Recording Fees

3.1 If required, Originator must have a completed agreement with each Participating County to which they desire to electronically submit documents for Electronic Recording. Recording fees will be paid via ACH transfers initiated by iCounty or a direct payment method, provided that any payment method must be mutually agreed upon in writing between the Originator, iCounty and Participating County.

3.2 Originator acknowledges that it remains solely responsible for payment of all such fees.

3.3 Originator shall execute Exhibit 1 to this Agreement authorizing iCounty to initiate debit entries to Originator’s designated account, on a daily basis, for all successfully Electronically Recorded documents in the amount of the actual recording fee(s) as established by law and determined by the Participating County.

4. Retrieval of Electronically Recorded or Rejected Documents

Documents that have been successfully recorded by a Participating County, as well as rejected documents, will be available for retrieval from the **EPICPortal**. It shall be solely the Originator's responsibility to query the **EPICPortal** to retrieve any documents.

- 4.1 Documents that have been successfully recorded by a Participating County will include the document image and County recordation, as well as the Participating County's recording fee and the fee charged by iCounty under section 5 of this Agreement.
- 4.2 Documents rejected by the Participating County will include the Participating County's description of the reason(s) for rejection.

5. iCounty' Fees and Payment

5.1 Portal Current Fee Structure

iCounty will charge Originator a "Portal Fee" (this fee is subject to change after a 60 day prior notice from iCounty to Originator) for each document submitted and successfully Electronically Recorded through the EPICPortal. Current Portal Fee is FOUR AND 00/100 DOLLARS (\$4.00) per successfully recorded document.

5.2 Portal Fee Payment Procedure.

- 5.2.1 Originator shall pay all Portal Fees to iCounty via ACH transfer.
- 5.2.2 Originator shall execute Exhibit 1 to this Agreement authorizing iCounty to initiate debit entries to Originator's designated account, on a daily basis, for the Portal Fees.
- 5.2.3 Portal and Recording fees will be aggregated resulting in a single debit to Originators account for each recording day.

6. Originator Responsibilities and Obligations

- 6.1 Originator shall ensure that it implements proper security measures and credentials to protect against the unauthorized access and use of the **EPICPortal** by any of Originator's agents or representatives.
- 6.2 Originator assumes any and all responsibility for the form and content of documents submitted for Electronic Recording and shall be diligent in ensuring that documents submitted for Electronic Recording have been checked before submission for errors, omissions, scanning defects, illegible areas, and other deformities that would impact the validity of the document.
- 6.3 Originator acknowledges that Electronic Recording permits it to prepare, sign and transmit in electronic formats documents and business records and that the document or records shall be considered as the "original" record of the transaction in substitution for, and with the same intended effect as, paper documents and, in the case that such documents bear a digital or electronic signature, Originator intends to be, and shall be to the extent of applicable law, bound by those recorded documents for all purposes as fully as if paper versions of the documents had been manually signed and submitted. A document cannot be cancelled once it is submitted to the Participating County.
- 6.4 The Originator represents and warrants the accuracy and completeness of any and all documents submitted for Electronic Recording and, where appropriate, that the electronic documents presented for Electronic Recording were scanned from originals. . Originator shall defend, indemnify and hold harmless iCounty and the Participating County from any loss, costs or damages of any kind, should any dispute or legal action arise concerning an Electronic Recording.
- 6.5 Originator is solely responsible for any and all costs associated with Electronic Recording.
- 6.6 Originator shall protect the integrity and accuracy of the Electronic Recording process through ongoing monitoring of documents submitted and recorded through the **EPICPortal**.

- 6.7 Originator shall provide **iCounty** with following information for its Administrative and/or Technical contact personnel: name, phone number, fax number, mailing address, and email address.

7. iCounty Responsibilities

- 7.1 **iCounty** is responsible for providing, supporting, and maintaining the **EPICPortal** so as to allow for the Electronic Recording provided for in this Agreement.
- 7.2 **iCounty** shall pass documents received from Originator to the Participating County without content modification.
- 7.3 **iCounty** will maintain an audit trail of all electronic document activity. The audit trail will contain, at a minimum, Originator identification, submitted content at point of receipt from the Originator, submitted content at point of submission to the Participating County, dates and times of key steps in the workflow, recording fees received from Originator and forwarded to Participating County via ACH and any errors encountered in the ACH process. **iCounty** will make the audit trail available to Originator and/or the Participating County, at their respective reasonable requests.
- 7.4 **iCounty** recognizes that electronically recorded document images are the property of the document originator and/or the recording county. Except as may be required by lawful court order, iCounty will not sell or transfer any document images that pass through, or remain in, our control to any third party. In addition, iCounty will treat customer banking information provided to iCounty for ACH purposes on Exhibit 1 of this agreement as confidential information.
- 7.5 **iCounty** will work in good faith with Originator and County to resolve any issues encountered in the Electronic Recording process that are within the scope of **iCounty**' systems and software.

8. Miscellaneous.

8.1 Governing Laws

The laws of the State of Missouri shall govern this Agreement, without regard to its conflicts of laws principles. Any suit or action brought by either party arising out of this Agreement shall be resolved exclusively in a court of competent jurisdiction within the State of Missouri.

8.2 Disclaimer of Warranties; Limitation of Liability

To the maximum extent permitted by applicable law, iCounty services under this Agreement are provided "AS IS" AND WITH ALL FAULTS. iCounty hereby disclaims any and all warranties and conditions, either express, implied or statutory, including, but not limited to, any implied warranties or conditions of merchantability, of fitness for a particular purpose, of lack of viruses, of accuracy or completeness of responses, of results, and of lack of negligence or lack of workmanlike effort. To the maximum extent permitted by applicable law, in no event shall iCounty be liable for any special, incidental, indirect, or consequential damages whatsoever arising out of or in any way related to its performance under or in connection with this Agreement, even in the event of the fault, tort (including negligence), strict liability breach of contract or breach of warranty. Originator agrees that iCounty' liability for damages, if any, shall not exceed the charges paid to iCounty by the Originator under this Agreement. It is expressly understood that iCounty is providing a transmission service to enable the recordation of "electronic original" documents and does not guarantee the legality of Electronic Recording of documents.

8.3 Indemnification

Originator shall indemnify, defend, save, and hold harmless **iCounty** from and against all damages, losses, costs, and expenses (including actual legal fees and disbursements), fines and liabilities incurred by or awarded, asserted, or claimed against **iCounty** in connection with Originator's activities under this Agreement including claims brought by a person using or

relying upon any advice given or publication produced or distributed by Originator. iCounty shall indemnify, hold harmless and defend Originator from and against any and all liability, damages, costs, and expenses, including, but not limited to, defense costs and attorney's fees, for or by reason of any actual or alleged infringement of any United State's patent, copyright, or any actual or alleged trade secret disclosure, arising from or related to the operation and utilization of iCounty' EPICPORTAL in connection with this Agreement.

8.4 Scope of Agreement

This Agreement sets forth the entire agreement and understanding of the parties hereto, and, effective on the commencement date thereof, supersedes all prior agreements, arrangements, and understandings. No representation, promise, or inducement has been made by either party that is not embodied in this Agreement.

8.5 Severability

If any provision of this Agreement is invalid, illegal, or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.

8.6 Amendments and Waivers

This Agreement may be amended, and any of its terms may be waived only by a written instrument executed by both of the parties hereto, or in the case of a waiver, by the party waiving compliance. The failure of either party at any time(s) to require performance of any provision hereof or the waiver of such performance shall in no manner affect such party's right at a later time to enforce the same or any other provision.

8.7 Force Majeure

Neither party shall be in default or otherwise liable for any delay in or failure of its performance under this agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of god, any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures of delay in transportation of communications, or any failure to act by the other party or such other party's employees, agents or contractor; provided, however that lack of funds shall not be deemed to be a reason beyond a party's reasonable control. The parties will promptly inform and consult with each other as to any of the above causes, which in their judgment may or could be the cause of a delay in the performance of this Agreement.

8.8 Termination

Either party may terminate this Agreement for any reason by providing 30 days written notice of termination.

8.9 Evolution of Electronic Recording Technology

The parties acknowledge that the Electronic Recording process is an emerging technology and that state and national standards will continue to evolve. The parties agree to meet to discuss changes and additions to this Agreement as may be necessary from time to time.

Each party acknowledges it has read and understands this Agreement and agrees to be bound by its terms.

Agreed and Accepted:

iCounty Technologies LLC

Originator

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

SOFTWARE LICENSE AGREEMENT

1. GRANT OF LICENSE. iCounty grants to _____ (Originator) and Originator accepts a non-exclusive, non-transferable license for any number of users to use the iCounty EpicSubmit Electronic Recording System ("Software") at Originator's address according to the terms of this Agreement. The purpose of this license is to permit the use of the Software to submit documents to the EPICPortal, as further set forth in the **Originator Direct Submission Electronic Recording Agreement by and between iCounty and Originator (the "Electronic Recording Agreement")**. Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Electronic Recording Agreement.

2. DESCRIPTION OF OTHER RIGHTS AND LIMITATIONS.

a. Rental. Originator may not sell, rent, or sublicense the Software to any third party.

b. Reverse Engineer. Originator shall not reverse engineer, decode, copy or replicate all or any part of the Software.

c. Termination. iCounty may terminate this Software License Agreement at any time upon written notice to Originator if Originator fails to comply with any of the terms and conditions of this Agreement or the Electronic Recording Agreement. This Agreement shall terminate automatically in the event that the Electronic Recording Agreement is terminated. In the event of termination of this Agreement, Originator shall return to iCounty any and all copies of the Software and shall certify in writing to iCounty within 30 days after termination that it has deleted any and all copies of the Software from its computer systems.

3. COPYRIGHT. The Software is protected by copyright and other intellectual property laws and treaties. iCounty (or its suppliers) own all rights, title, copyright, and other intellectual property rights in the Software. **The iCounty Electronic Recording System is licensed to Originator, not sold.**

4. DISCLAIMER OF WARRANTIES. To the maximum extent permitted by applicable law, iCounty and its suppliers provide the Software and any (if any) support services related to the Software ("Support Services") AS IS AND WITH ALL FAULTS, and hereby disclaim all warranties and conditions, either express, implied or statutory, including, but not limited to, any (if any) implied warranties or conditions of merchantability, of fitness for a particular purpose, of lack of viruses, of accuracy or completeness of responses, of results, and of lack of negligence or lack of workmanlike effort, all with regard to the Software, and the provision of or failure to provide Support Services.

ALSO, THERE IS NO WARRANTY OR CONDITION OF TITLE, QUIET ENJOYMENT, QUIET POSSESSION, CORRESPONDENCE TO DESCRIPTION OR NON-INFRINGEMENT, WITH REGARD TO THE iCOUNTY SOFTWARE. THE ENTIRE RISK AS TO THE QUALITY OF OR ARISING OUT OF USE OR PERFORMANCE OF THE iCOUNTY SOFTWARE AND SUPPORT SERVICES, IF ANY, REMAINS WITH ORIGINATOR.

5. EXCLUSION OF INCIDENTAL, CONSEQUENTIAL AND CERTAIN OTHER DAMAGES. To the maximum extent permitted by applicable law, in no event shall iCounty be liable for any special, incidental, indirect, or consequential damages whatsoever arising out of or in any way related to the use of or inability to use the iCounty Software, the provision of or failure to provide Support Services, or otherwise under or in connection with any provision of Agreement, even in the event of the fault, tort (including negligence), strict liability, breach of contract or breach of warranty of iCounty or any supplier, and even if iCounty or any supplier has been advised of the possibility of such damages.

Each party acknowledges it has read and understands this Software License Agreement and agrees to be bound by its terms.

AGREED:
iCounty:

Signature

Lisa Norris

Name

iCounty Technologies, LLC

Company Name

Office Manager

Title

Date

ORIGINATOR:

Signature

Name

Company Name

Title

Date

Exhibit 1
Authorization Agreement for Direct Debits
(ACH DEBITS)

Company

Company ID (TAX ID or SSN)

I (We) hereby authorize iCounty Technologies LLC, herein after called COMPANY, to initiate DEBIT entries and/or correction entries to our ☐ CHECKING ☐ SAVINGS ☐ GENERAL LEDGER account (select one) indicated below at the depository named below, herein after called DEPOSITORY for Recording Fees ☐ and/or EPIC Portal Fees ☐.

Depository Name

Branch

City

State

Bank Transit / ABA Number

Account Number

Effective Date (if applicable)

This authorization is to remain in full force until ICOUNTY has received written notification from me (or either or us) of its termination in such manner as to afford ICOUNTY and DEPOSITORY reasonable opportunity to act upon it.

NAME

Signature

Date

Exhibit 2
iCounty Technologies, LLC
icounty.com EPIC Portal User Agreement

USER AGREEMENT

PLEASE READ THIS USER AGREEMENT AND THESE TERMS AND CONDITIONS CAREFULLY BEFORE USING THIS SITE. Your use of this site is expressly conditioned on your acceptance of the following terms and conditions. By using this site, you signify your assent to these terms and conditions. If you do not agree with any part of the following terms and conditions, you must not use this site.

1. OWNERSHIP. The icounty.com website ("Site") and each of its modules, together with the arrangement and compilation of the content found on the Site, is the property of iCounty Technologies, LLC. In addition, the trademarks, logos and service marks displayed on the Site (collectively, the "Trademarks") are registered and common law Trademarks of iCounty, its affiliates, and various third parties. Nothing contained on the Site should be construed as granting, by implication, estoppel, or otherwise, any license right to use any of the Trademarks without the written permission of iCounty, or such other party that may own the Trademarks.

2. USE OF SITE. iCounty grants you a limited, non-transferable license to use the Site in accordance with the terms and conditions of this User Agreement and the Electronic Recording Agreement. You may only use the Site to electronically submit, record, transmit, receive, and process documents and shall not use the Site for any other purposes, including without limitation, to make any speculative, false or fraudulent submission. The Site and the content provided in the Site, including the text, graphics, button icons, audio and video clips, digital downloads, data compilations and software, may not be copied, reproduced, republished, uploaded, posted, transmitted or distributed without the written permission of iCounty, except that you may download, display and print the materials presented on the Site as allowed by agreement with iCounty. You may not use any "robot," "spider" or other automatic device, or a program, algorithm or methodology having similar processes or functionality, or any manual process, to monitor or copy any of the Web pages, data or content found on the Site, in any case without the prior written permission of iCounty. You agree that you will not transmit or otherwise transfer any Web pages, data or content found on the Site to any other computer, server, Web site, or other medium for mass distribution or for use in any commercial enterprise. You agree that you will not use any device, software or routine to interfere or attempt to interfere with the proper working of the Site. You agree that you will not take any action that imposes a burden or load on our infrastructure that iCounty deems in its sole discretion to be unreasonable or disproportionate of the benefits iCounty obtains from your use of the Site. Unauthorized use of the Site and/or the materials contained on the Site may violate applicable copyright, trademark or other intellectual property laws or other laws. You must retain all copyright and trademark notices, including any other proprietary notices, contained in the materials, and you must not alter, obscure or obliterate any of such notices. The use of such materials on any other Web site or in any environment of networked computers is prohibited. You are prohibited from posting or transmitting any unlawful, threatening, libelous, defamatory, obscene, indecent, inflammatory, pornographic or profane material or any material that could constitute or encourage conduct that would be considered a criminal offense, give rise to civil liability or otherwise violate any law. In addition, you are prohibited from posting or transmitting any information which (a) infringes the rights of others or violates their privacy or publicity rights, (b) is protected by a copyright, trademark or other proprietary right, unless with the express written permission of the owner of such right, (c) contains a virus, bug or other harmful item, or (d) is used to unlawfully collude against another person in restraint of trade or competition. You shall be solely liable for any damages resulting from any infringement of copyright, trademark, or other proprietary right, or any other harm resulting from your use of the Site.

3. AGE AND RESPONSIBILITY. If you use the Site, you are responsible for maintaining the confidentiality of your account information and your password. You agree to accept responsibility for all activities that occur under your account or password. You represent that you are of sufficient legal age to use the Site and to create binding legal obligations for any liability you may incur as a result of the use of the Site. You understand that you are financially responsible for all uses of the Site by you and those using your login information.

4. REVIEW OF TRANSMISSIONS. iCounty may, from time to time monitor and review any information transmitted or received through the Site and reserves the right to censor, edit, remove or prohibit the transmission or receipt of any information that iCounty deems inappropriate or in violation of these terms and conditions. During monitoring, the information may be examined recorded or copied, and your use of the Site constitutes your consent to such monitoring and review. You agree that if you submit suggestions, ideas, comments or questions or post any other information on the Site, you grant iCounty a worldwide, non-exclusive, royalty-free, perpetual, irrevocable, and fully sublicensable right to use, reproduce, modify, adapt, publish, translate, create derivative works from, distribute and display such content in any form, media or technology.

5. EXCLUSION OF WARRANTY. iCOUNTY MAKES NO WARRANTY OF ANY KIND REGARDING THE SITE AND/OR ANY MATERIALS PROVIDED ON THE SITE, ALL OF WHICH ARE PROVIDED ON AN "AS IS" BASIS. iCOUNTY DOES NOT WARRANT THE ACCURACY, COMPLETENESS, CURRENCY OR RELIABILITY OF ANY OF THE CONTENT OR DATA FOUND ON THE SITE AND SUCH PARTIES EXPRESSLY DISCLAIM ALL WARRANTIES AND CONDITIONS, INCLUDING IMPLIED WARRANTIES AND CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT, AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE. iCOUNTY DOES NOT WARRANT THAT THE SITE, ITS SERVERS OR ANY E-MAIL SENT FROM iCOUNTY ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. SOME STATES DO NOT ALLOW THE DISCLAIMER OF IMPLIED WARRANTIES, SO THE FOREGOING DISCLAIMER MAY NOT APPLY TO YOU. THIS WARRANTY GIVES YOU SPECIFIC RIGHTS WHICH VARY FROM STATE TO STATE.

6. LIMITATION OF LIABILITY. iCOUNTY ASSUMES NO RESPONSIBILITY, AND SHALL NOT BE LIABLE FOR, ANY DAMAGES TO, OR VIRUSES THAT MAY INFECTION YOUR COMPUTER EQUIPMENT OR OTHER PROPERTY ON ACCOUNT OF YOUR ACCESS TO, USE OF, OR BROWSING IN THE SITE OR YOUR DOWNLOADING OF ANY MATERIALS, DATA, TEXT, IMAGES, VIDEO OR AUDIO FROM THE SITE. IN NO EVENT SHALL iCOUNTY BE LIABLE FOR ANY INJURY, LOSS, CLAIM, DAMAGE, OR ANY SPECIAL, EXEMPLARY, PUNITIVE, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING, BUT NOT LIMITED TO LOST PROFITS OR LOST SAVINGS), WHETHER BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, WHICH ARISES OUT OF OR IS IN ANY WAY CONNECTED WITH (I) ANY USE OF THE SITE OR CONTENT FOUND HEREIN, (II) ANY FAILURE OR DELAY (INCLUDING, BUT NOT LIMITED TO THE USE OF OR INABILITY TO USE ANY COMPONENT OF THE SITE FOR PROCESSING RECORDING OF SUBMITTING DOCUMENTS), OR (III) THE PERFORMANCE OR NON PERFORMANCE BY iCOUNTY, INCLUDING, BUT NOT LIMITED TO, NON PERFORMANCE RESULTING FROM BANKRUPTCY, REORGANIZATION, INSOLVENCY, DISSOLUTION OR LIQUIDATION EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF DAMAGES TO SUCH PARTIES OR ANY OTHER PARTY.

If, notwithstanding the foregoing, iCounty should be found liable for any loss or damage which arises out of or is in any way connection with any of the above described functions or uses of the Site or its content, the liability of iCounty shall in no event exceed, in the aggregate, the greater of (a) the Recording fee and service charge for accessing the Site, or (b) US\$100.00. In its sole discretion, in addition to any other rights or remedies available to iCounty and without any liability whatsoever, iCounty at any time and without notice may terminate or restrict your access to any component of the Site. Some states do not allow limitation of liability, so the foregoing limitation may not apply to you.

7. INDEMNIFICATION. You shall defend and indemnify iCounty and its officers, directors, employees and agents from and against any claim, cause of action or demand, including without limitation reasonable legal and accounting fees, brought by or on your behalf in excess of the liability described herein or by third parties as a result of your use of the Site.

8. RELATIONSHIP. The relationship between iCounty and you will be that of independent contractors, and neither of us nor any of our respective officers, agents or employees will be held or construed to be partners, joint ventures, fiduciaries, employees or agents of the other.

9. GOVERNING LAW. This Agreement and its performance shall be governed by the laws of the state of Missouri, United States of America, without regard to its conflict of laws provisions. You consent and

submit to the exclusive jurisdiction of the state and federal courts located in the state of Missouri, United States of America, in all questions and controversies arising out of your use of the Site and this Agreement. To the extent allowed by applicable law, any claim or cause of action arising from or relating to your access or use of the Site must be brought within two (2) years from the date on which such claim or action arose or accrued.

10. ATTORNEY'S FEES. If iCounty takes any action to enforce this User Agreement and these terms and conditions, such parties will be entitled to recover from you, and you agree to pay, all reasonable and necessary attorney's fees and any cost of litigation, in addition to any other relief, at law or in equity, to which such parties may be entitled.

11. INJUNCTIVE RELIEF. You acknowledge that a violation or attempted violation of any of this User Agreement and these terms and conditions will cause such damage to iCounty as will be irreparable, the exact amount of which would be difficult to ascertain and for which there will be no adequate remedy at law. Accordingly, you agree that iCounty shall be entitled as a matter of right to an injunction issued by any court of competent jurisdiction, restraining such violation or attempted violation of these terms and conditions by You, or Your affiliates, partners, or agents, as well as recover from You any and all costs and expenses sustained or incurred by iCounty in obtaining such an injunction, including, without limitation, reasonable attorney's fees. You agree that no bond or other security shall be required in connection with such injunction.

12. TERMINATION. iCounty may terminate this User Agreement and these terms and conditions and/or the provision of any of the services at any time for any reason, including any improper use of the Site or your failure to comply with these terms and conditions. Such termination shall not affect any right to relief to which iCounty may be entitled, at law or in equity. Upon termination of this User Agreement and these terms and conditions, all rights granted to you will terminate and revert to iCounty, as applicable.

13. ASSIGNMENT. You may not assign, convey, subcontract or delegate your rights, duties or obligations hereunder.

14. MODIFICATION. iCounty may at any time modify these terms and conditions and your continued use of the Site will be conditioned upon the terms and conditions in force at the time of your use.

15. ADDITIONAL TERMS. Additional terms and conditions may apply to submission, deliver, or processing of these election documents, and other uses of portions of the Site, and you agree to abide by such other terms and conditions.

16. SEVERABILITY. These terms and conditions shall be deemed severable. In the event that any provision is determined to be unenforceable or invalid, such provision shall nonetheless be enforced to the fullest extent permitted by applicable law, and such determination shall not affect the validity and enforceability of any other remaining provisions.

17. HEADINGS. The headings used in this User Agreement are included for convenience only and will not limit or otherwise affect the terms and conditions herein.

18. ENTIRE AGREEMENT. This User Agreement, together with any terms and conditions of any Electronic Recording Agreement entered into between you and iCounty or referred to herein constitute the entire agreement between us relating to the subject matter hereof, and supersedes any prior understandings or agreements (whether oral or written) regarding the subject matter, and may not be amended or modified except in writing or by making such amendments or modifications available on the Site.

Service Information Sheet

Please complete Originator contact information below and return this sheet with the executed agreement.

1. Hours of Operation

- 1.1 Excluding legal holidays iCounty will be open for business (taking phone calls, providing technical assistance, etc.) Monday through Friday, 8:00 am to 5:00 P.M., Central Time.
- 1.2 Documents may be submitted to the EPICPortal for processing 24/7. However, submitted documents will only be recorded on those days and hours established by the appropriate County Recording Office. Documents will not be processed on County holidays, weekends, etc., or in the event of network or equipment failure. This includes other closings ordered or authorized by the appropriate County.

2. Contacts

All parties shall provide an Administrative Contact (an individual familiar with the process of executing and filing documents) and a Technical Contact (an individual familiar with the **iCounty** computing environment and capable of resolving or reporting any technical issues):

2.1 iCounty

2.1.1 Administrative Contact:

Name	Lisa Norris
Phone Number	816-295-1540
Fax Number	
Mailing Address	1700 SW US Hwy 40 Eastbound, Ste 102 Blue Springs, MO 64015
Email Address	lisa.norris@iCounty.com
Other Contact Number(s)	

2.1.2 Technical Contact:

Name	David Mudd
Phone Number	816-295-1540
Fax Number	816-295-1541
Mailing Address	1700 SW US Hwy 40 Eastbound, Ste 102 Blue Springs, MO 64015
Email Address	dave.mudd@icounty.com
Other Contact Number(s)	816-213-6833 (Mobile)

2.2 Originator

2.2.1 Administrative Contact:

Name	
Phone Number	
Fax Number	
Mailing Address	
Email Address	
Other Contact Number(s)	

2.2.2 Technical Contact:

Name	
Phone Number	
Fax Number	
Mailing Address	
Email Address	
Other Contact Number(s)	

EPICPortal County Recorder Contacts						
	County	County MOU Req	POC	Email	Address	Phone #
1	Andrew County, MO	NO	Chanler M. Williams Recorder	cwilliams@andrewcounty.org	PO Box 208 Savannah, MO 64485	(816) 324-3624
2	Atchison County, MO	NO	Eliza Beasing Recorder	acrecorder@atcomo.org	PO Box 280 Rock Port, MO 64482	(660) 744-2707
3	Audrain County, MO	NO	Teresa Allen Recorder	tallen@audraincounty.org	101N Jefferson St #105 Mexico, MO 65265	(573) 473-5830
4	Barry County, MO	NO	Danielle Still Recorder	dstill@barrycountygov.com	PO Box 340 Cassville, MO 65625	(417) 847-2914
5	Barton County, MO	NO	Lisa Cunningham Recorder	bartonco.recorder@gmail.com	1004 Gulf St., Rm 107 Lamar, MO 64759	(417) 682-2110
6	Bates County, MO	NO	Danyelle Baker Recorder	dbakerrecorder@gmail.com	103 West Dakota Street, Room 3 Butler, MO 64730	(660) 679-3611
7	Benton County, MO	NO	Carla Brown Recorder	carla.brown@bentoncomo.com	316 Van Buren Warsaw, MO 65355	(660) 438-5732
8	Boone County, MO	YES	Bob Nolte Recorder	bnolte@boonecountymo.org	801 E. Walnut, Room 132 Columbia, MO 65201	(573) 886-4345
9	Buchanan County, MO	YES	Rebecca Dunlap Recorder	bdunlap@co.buchanan.mo.us	411 Jules, Room 103 St. Joseph, MO 64501	(816) 271-1437
10	Butler County, MO	NO	Debby Lundstrom Recorder	dlundstrom@tcmax.net	100 N Main Street Poplar Bluff, MO 63901	(573) 686-8086
11	Caldwell County, MO	NO	Julie Hill Recorder	corecorder@gmail.com	49 East Main Kingston, MO 64650	(816) 586-3080
12	Callaway County, MO	NO	Christine Kleindienst Recorder	christinek@callawaycounty.org	10 E. Fifth Street Fulton, MO 65251	(573) 642-0787
13	Camden County, MO	NO	Donnie Snelling Recorder	donniesnelling@camdenmo.org	1 Court Circle Suite #5 Camdenton, MO 65020	(573) 346-4440 x1300
14	Cape Girardeau County, MO	NO	Andrew Blattner Recorder	adblattner@capecounty.us	#1 Barton Square, Ste 203 Jackson MO 63755	(573) 243-8123
15	Carroll County, MO	NO	Janet Horine Circuit Clerk	janet.horine@courts.mo.gov	8 S Main Suite 3 Carrollton, MO 64633	(660) 542-1466
16	Carter County, MO	NO	Pauline Peterman Recorder	carterrecorder@gmail.com	PO Box 1107 Van Buren, MO 63965	(573) 323-9656
17	Cass County, MO	YES	Mike Medsker Recorder	mikem@casscounty.com	102 E. Wall Street Harrisonville, MO 64701	(816) 380-8123
18	Cedar County, MO	NO	Melissa Heskett Recorder	recorder@cedarcountymo.gov	113 South Street, Room 103 Stockton, MO 65785	(417) 276-6700 x246
19	Chariton County, MO	NO	Eric Stallo Circuit Clerk	eric.stallo@courts.mo.gov	306 South Cherry Street Keytesville, MO 65261	(660) 288-1005
20	Christian County, MO	YES	Kelly Blunt Hall Recorder	khallrecorder@christiancountymo.gov	PO Box 358 Ozark, MO 65721-0358	(417) 581-9941
21	Clark County, MO	NO	Melissa Bevans Recorder	recorder@clarkcountymo.org	111 E Courthouse Street, Ste 130 Kohoka, MO 63445	(660) 727-8261
22	Clay County, MO	YES	Sandy Brock Recorder	sbrock@claycountymo.gov	PO Box 238 Liberty, MO 64068	(816) 407-3550
23	Clinton County, MO	NO	Misty Dean Recorder	recorder@clintoncomo.gov	207 N Main Street #105 Plattsburg, MO 64477	(816) 539-3719
24	Cole County, MO	NO	Judy Ridgeway Recorder	jridgeway@colecouny.org	PO Box 353 - 65102 Jefferson City, MO 65101	(573) 634-9115
25	Cooper County, MO	NO	Georgia Esser Recorder	recorder@coopercountymo.gov	200 Main Street #26 Boonville, MO 65233	(660) 882-2161
26	Crawford County, MO	NO	Kim Cook Recorder	recorder@misn.com	PO Box 236/ 302 Main St Steellville, MO 65565	(573) 775-5048
27	Dade County, MO	NO	Carolyn Kile Recorder	carolynkiledade@hotmail.com	300 W Water Street Greenfield, MO 65661	(417) 637-5373
28	Dallas County, MO	NO	Kami Miller Recorder	kami@dallascountyrecorder.net	PO Box 406 Buffalo, MO 65622	(417) 345-2242
29	Daviess County, MO	NO	Tiffany Tadlock Recorder	recorder@daviesscountymo.gov	P.O. Box 37 Gallatin, MO 64640	(660) 663-3300 x8
30	DeKalb County, MO	NO	Ashley Johnson Recorder	recorder@dekalbcountymo.gov	PO Box 248 Maysville, MO 64469	(816) 449-5010 x6
31	Dent County, MO	NO	Cindy Ard Recorder	dcrecorder07@gmail.com	112 E Fifth Street Salem, MO 65560	(573) 729-2198
32	Douglas County, MO	NO	Jacinda Sheppard Recorder	docorecorder@gmail.com	PO Box 1528 Ava, MO 65608	(417) 683-1219
33	Dunklin County, MO	NO	Angela Casey Recorder	recorder@dunklincounty.gov	PO Box 389 Kennett, MO 63857	(573) 888-3468
34	Franklin County, MO	NO	Lisa Smart Recorder	recorder@franklinmo.gov	400 E. Locust St. Rm 102 Union, Mo 63084	(636) 583-6367
35	Gasconade County, MO	NO	Jenny Schneider Recorder	jenny.schneider@courts.mo.gov	119 E 1st Street Room 6 Hermann, MO 65041	(573) 486-2632
36	Gentry County, MO	NO	Janet Parsons Recorder	janet.parsons@courts.mo.gov	PO Box 32 Albany, MO 64402	(660) 726-3618
37	Greene County, MO	YES	Cheryl Dawson Recorder	cdawson@greenecountymo.gov	940 Boonville Springfield, MO 65802	(417) 868-4068
38	Harrison County, MO	NO	Sherece Eivins Recorder	sherece.eivins@courts.mo.gov	PO Box 189 Bethany, MO 64424	(660) 425-6425

39	Henry County, MO	NO	Gail Perryman Recorder	henrycountyrecorder@gmail.com	100 W Franklin #4 Clinton, MO 64735	(660) 885-7209	
40	Hickory County, MO	NO	Pam Hutton Recorder	recorder@hickorycountymo.org	1 Courthouse Square Hermitage, MO 65668	(417) 745-6833	
41	Holt County, MO	NO	Rebecca Monroe Circuit Clerk/Recorder	rebecca.monroe@courts.mo.gov	PO Box 318 Oregon, MO 64473	(660) 446-3301	
42	Howell County, MO	NO	Jeff Brasier Recorder	countyrecorder@yahoo.com	107 Courthouse West Plains, MO 65775	(417) 256-3750	
43	Iron County, MO	NO	Connie Reed Recorder	icrecorder@ironcountymo.gov	PO Box 24 Ironton, MO 63650	(573) 546-2811	
44	Jackson County, MO	YES	Diana Smith Director	records@jacksongov.org	415 E 12th Street Kansas City, MO 64106	(816) 881-4483	
45	Jasper County, MO	NO	Charlotte Pickering Recorder	cpickering@jaspercountymo.gov	116 W 2nd Street #1 Carthage, MO 64836	(417) 358-0431	
46	Jefferson County, MO	NO	Debbie Dunnegan Recorder	ddunnegan@jeffcomo.org	PO Box 100 Hillsboro, MO 63050	(636) 797-5419	
47	Johnson County, MO	NO	Stormy Taylor Recorder	staylor@jocorecorder.com	300 N Holden Street, Suite 305 Warrensburg, MO 34093	(660) 747-6811	
48	Knox County, MO	NO	Audrey Hamlin Recorder	kcrecorder@marktwain.net	107 N. 4th, St. Suite K Edina, MO 63537	(660) 397-4005	Coming Soon
49	Laclede County, MO	NO	Jennifer Raef Recorder	recorder@lacledecountymissouri.org	200 N. Adams Lebanon, MO 65536	(417) 532-4011	
50	Lafayette County, MO	NO	JoAnn Swartz Recorder	jswartz@lafayettecountymo.com	PO Box 416 Lexington, MO 64067	(660) 259-6178	
51	Lawrence County, MO	NO	Denise Massie Recorder	Recorder@lawrencecountymo.gov	PO Box 449 Mt Vernon, MO 65712	(417) 466-2670	
52	Lewis County, MO	NO	Amy Parrish Recorder	Recorder@lewiscountymo.gov	PO Box 97 Monticello, MO 63457	(573) 767-5440	
53	Lincoln County, MO	NO	Tracy Martin Recorder	recorder@lincolncountyrecorder.com	201 Main Street Troy, MO 63379	(636) 528-0325	
54	Linn County, MO	NO	Jennifer Shoop-Baker Recorder	lincorec@hotmail.com	108 N High St Linneus, MO 64653	(660) 895-5216	
55	Livingston County, MO	NO	Amy Baker Recorder	recorder@livingstoncountymo.com	700 Webster Street, Suite 6 Chillicothe, MO 64601	(660) 646-8000 x6	
56	Macon County, MO	NO	Sherry Muncy Recorder	maconrecorder2@cvalley.net	101 E Washington Bldg 3 Ste 300 Macon, MO 63552	(660) 385-2732	
57	Madison County, MO	NO	Saundra Ivison Recorder	recorder.madco@gmail.com	1 Courthouse Square Fredericktown, MO 63645	(573) 783-3410 x1	
58	Maries County, MO	NO	Mark Buschman Circuit Clerk/Recorder	mark.buschmann@courts.mo.gov	PO Box 490 Vienna, MO 65582	(573) 422-3338	
59	Marion County, MO	NO	Harla Friesz Recorder	hfriesz@marioncounty-mo.gov	100 S. Main St., PO Box 392 Palmyra, MO 63461	(573) 769-7001	
60	McDonald County, MO	NO	Michelle Barker Recorder	michelle.barker@mcdonaldcountymo.gov	601 Main St., PO Box 606 Pineville, MO 64856	(417) 223-7523	
61	Mercer County, MO	NO	Tammy Crouse CircuitClerk/Recorder	Tammy.Crouse@courts.mo.gov	802 E Main Street Princeton, MO 64673	(660) 748-4335	
62	Miller County, MO	NO	Kathy Plemmons Recorder	kplemmons@millercountymo.org	PO Box 11 Tuscumbia, MO 65082	(573) 369-1939	
63	Mississippi County, MO	NO	George Bays Recorder	gbays@misscomo.net	200 N. Main Street, 2nd Floor Charleston, MO 63834	(573) 683-2146 x226	
64	Moniteau County, MO	NO	Mandy Burger Circuit Clerk/Recorder	mandy.burger@courts.mo.gov	200 E Main Street California, MO 65018	(573) 796-2071	
65	Monroe County, MO	NO	Lori Decker Recorder	mo.co.recorder@gmail.com	300 North Main Street, Room 103 Paris, MO 65275	(877) 568-3061	
66	Morgan County, MO	NO	Nancy Boles Recorder	nboles@morgan-county.org	100 E Newton Street Versailles, MO 65084	(573) 378-4029	
67	New Madrid County, MO	NO	Kayla Phillips Recorder	kaylaphillips@newmadridcountymo.gov	450 Main Street #1 Madrid, MO 63869	New (573) 748-5146	
68	Newton County, MO	NO	Jenny Childers Recorder	recorder@ncrecorder.org	101 South Wood Street Neosho, MO 64850	(417) 451-8224	
69	Nodaway County, MO	NO	Lisa James Recorder	recorder@nodawaycountyrecorder.com	403 N. Market St., Rm 104-105 Maryville, MO 64468	(660) 582-5711	
70	Oregon County, MO	NO	Dawn Holman Recorder	oregoncountyrecorder@aol.com	PO Box 86 Alton, MO 65606	(417) 778-1827	
71	Osage County, MO	NO	Cindy Hoffman Recorder	Recorder@osagecountymo.gov	205 East Main - Admin Building Linn, MO 65051	(573) 897-3095 x145	
72	Ozark County, MO	NO	Jackie Smith Recorder	Jackie.Smith@courts.mo.gov	PO Box 36 Gainsville, MO 65655	(417) 679-4232	
73	Pemiscot County, MO	NO	Amanda Gordon Recorder	recorder.pemiscotcounty@gmail.com	610 Ward Ave, Suite 1A Caruthersville, MO 63830	(573) 333-2204	
74	Pettis County, MO	NO	Barbara Clevenger Recorder	clevengerb@pettisco.com	415 South Ohio Ave Suite 106 Sedalia, MO 65301	(660) 826-5000 x922	
75	Phelps County, MO	NO	Robin Kordes Recorder	robin.kordes@phelpscounty.org	200 N. Main Street, Suite 133 Rolla, MO 65401	(573) 458-6095	
76	Pike County, MO	NO	Kim S. Luebrecht Recorder	kiml@pikecounty-mo.gov	115 W Main Street, Ste 2 Bowling Green, MO 63334	(573) 324-5567	
77	Platte County, MO	NO	Christopher Wright Recorder	chris.wright@co.platte.mo.us	415 Third St., Suite 70 Platte City, MO 64079	(816) 858-3326	
78	Polk County, MO	NO	Carol Poindexter Recorder	recorder@polkcountymo.org	102 E Broadway, Rm 8 Bolivar, MO 65613	(417) 326-4924	

79	Pulaski County, MO	NO	Rachelle Beasley Circuit Clerk/Recorder	Rachelle.Beasley@courts.mo.gov	301 Historic Rte 66 Suite 202 Waynesville, MO 65583	(573) 774-4755
80	Putnam County, MO	NO	Dottsie Wood Recorder	dwood@nemr.net	1601 Main Street Unionville, MO 63565	(660) 947-3295
81	Ralls County, MO	NO	Gina Jameson CircuitClerk/Recorder	rallscountyrecorder@gmail.com	311 S Main/PO Box 466 New London, MO 63459	(573) 985-5631
82	Randolph County, MO	NO	Mark Price Recorder	mark.price@randolphcounty-mo.gov	110 South Main, Suite B Huntsville, MO 65259	(660) 277-4718
83	Ray County, MO	NO	Rhonda Kinnison Recorder	raycorecorder@raycocourthouse.com	100 W. Main Street, Ste 25 Richmond, MO 64085	(816) 776-4500
84	Reynolds County, MO	NO	Myra Turner Recorder	mturner@reynoldscounty-mo.gov	PO Box 76 Centerville, MO 63633	(573) 648-2494
85	Ripley County, MO	NO	Donnie Johnson Jr. Recorder	recorderripleyco@windstream.net	100 Court House Square #3 Doniphan, MO 63935	(573) 996-7941
86	Saline County, MO	NO	Jessica Baker Recorder	recorder@salinecountymo.org	15 E Arrow, Rm 206 Marshall, MO 65340	(660) 886-2677
87	Schuyler County, MO	NO	Shayna Groseclose Recorder	schuylerrecorder@gmail.com	PO Box 186, Hwy 136 East Lancaster, MO 63548	(660) 457-2251
88	Scotland County, MO	NO	Teresa Creek Recorder	screcord@nemr.net	117 S Market, Ste 106 Memphis, MO 63555	(660) 465-2284
89	Scott County, MO	NO	Tara Mason Recorder	t.mason@scottcomo.com	PO Box 78 Benton, MO 63736	(573) 545-3551
90	Shannon County, MO	NO	Melany Williams Circuit Clerk/Recorder	melany.williams@courts.mo.gov	106 Main Street Eminence, MO 65466	(573) 226-3315
91	Shelby County, MO	NO	Audrey Buzzard Recorder	shelbyrecorder@marktwain.net	100 E Main Shelbyville, MO 63469	(573) 633-2821
92	St. Charles County, MO	YES	Mary Dempsey Recorder	recorder@sccmo.org	201 North Second Street, Ste 338 St. Charles, MO 63301	(636) 949-7511
93	St Clair County, MO	NO	Amanda (Mandy) Recorder	recorder@stclaircomo.com	PO Box 323 Osceola, MO 64776	(417) 646-2950
94	St. Francios County, MO	NO	Jay Graf Recorder	recorder@sfcgov.org	1 W Liberty, Ste 100 Farmington, MO 63640	(573) 756-2323 x8
95	St. Louis City County, MO	YES	Michael Butler Recorder	recorder@stlouis-mo.gov	1200 Market #126 Saint Louis, MO 63103	(314) 622-4610
96	St. Louis County, MO	NO	Gerald E. Smith Recorder	gsmith@stlouiscountymo.gov	41 South Central Avenue Clayton, MO 63105-1799	(314) 589-6951
97	Ste Genevieve County, MO	NO	Mary Jane White Recorder	mjwhite@stegencounty.org	55 S Third Street, Rm 3 Ste Genevieve, MO 63670	(573) 883-2706
98	Stoddard County	NO	Candy Collier Recorder	screcorder@Stoddardcountymo.gov	316 South Prairie Steet Bloomfield, MO 63825	(573) 568-3444
99	Stone County, MO	NO	Amy Larson Recorder	scramyl@gmail.com	PO Box 186 Galena, MO 65656	(417) 357-6362
100	Sullivan County, MO	No	Susie Gardner Recorder	sullivancorecorder@windstream.net	109 N Main Street Suite 20 Milan, MO 63556	(660) 265-3630
101	Taney County, MO	NO	Jody C. Stahl Recorder	recorder@co.taney.mo.us	240 Main Street, PO Box 428 Forsyth, MO 65653	(417) 546-7234
102	Texas County, MO	NO	Lindsay Koch Recorder	recorder@texascountymissouri.gov	210 N .Grand Suite 209 Houston, MO 65483	(417) 967-8438
103	Vernon County, MO	NO	Shelly Baldwin Recorder	recorder@vernoncountymo.org	100 W Cherry Street Room 11 Nevada, MO 64772	(417) 448-2520
104	Warren County, MO	NO	Christy Bonstell Recorder	cbonstell@warrencountymo.org	101 Mockingbird Lane, Ste 303 Warrenton, MO 63383	(636) 456-9800
105	Washington County, MO	NO	Jamie Miner Recorder	jminer@washcomo.us	102 N Missouri Street Potosi, MO 63664	(573) 438-6111 x4
106	Wayne County MO	NO	Cindy Stout Recorder	wcrecorder1@yahoo.com	109 Walnut Street Greenville, MO 63944	(573) 224-3015 x7
107	Webster County, MO	NO	Stacy Atkison Recorder	satkison@webstercountymo.gov	PO Box 546 Marshfield, MO 65706	(417) 859-5882
108	Worth County, MO	NO	Amanda Gilland Recorder	recorderwoco@grantcity.net	11 West 4th Street City, MO 64456	(660) 564-2484
109	Wright County, MO	NO	Amanda Hoffman Recorder	recorder@wrightcountymo.gov	PO Box 370 Hartville, MO 65667	(417) 741-7322
1	Chase County, KS	NO	Kathy Swift Register of Deeds	rod@chasecountyks.com	300 Pearl Street Cottonwood Falls, KS 66845	(620) 273-6398
2	Cherokee County, KS	NO	Barbara Bilke Register of Deeds	barbara.bilke@cherokeecounty-ks.gov	110 W Maple Columbus, KS 66725	(620) 429-3777
3	Douglas County, KS	NO	Kent Brown Register of Deeds	kbrown@douglascountyks.org	1100 Massachusetts St Unit 300, Lawrence, KS 66044	(785) 832-5282
4	Haskell County, KS	NO	Candy Huffine Register of Deeds	chuffine@haskellcountyks.com	300 S Inman Box 656 Sublette, KS 67877	(620) 675-8343
5	Jackson County, KS	NO	Tammy Moulden Register of Deeds	jaksrod@gmail.com	400 New York Ave #203 Holton, KS 66436	(785) 364-3591
6	Johnson County, KS	YES	Amy Meeker-Berg Recorder	amy.meeker-berg@jocogov.org	111 S Cherry St, Ste 1200 Olathe, KS 66061	(913) 715-0775
7	Labette County, KS	NO	Raymond Scales Register of Deeds	rscales@labettecounty.com	501 Merchant Oswego, KS 67356	(620) 795-4041
8	Leavenworth County, KS	NO	Terri Lois Mashburn Register of Deeds	tmashsburn@leavenworthcounty.gov	300 Walnut St Leavenworth, KS 66048-2725	(913) 684-0424
9	Linn County, KS	NO	Kristy Schmitz Register of Deeds	kschmitz@linncountyks.com	315 Main Street Mound City, KS 66056	(913) 795-2226

10	Miami County, KS	NO	Jamie Homrighausen Register of Deeds	jhomrighausen@miamicountyks.org	201 S. Pearl, Suite 101 Paola, KS 66071	(913) 294-3716
11	Republic County, KS	NO	Sandee Swanson Register of Deeds	sswanson@republiccounty.org	1815 M Street, Suite 3 Belleville, KS 66935	(785) 527-7238
12	Sedgwick County, KS	NO	Tonya Buckingham Register of Deeds	tonya.buckingham@sedgwick.gov	525N. Main, #415 Wichita, KS 67203	(316) 660-9413
13	Wyandotte County, KS	YES	Susan P. Nelson Register of Deeds	registerofdeeds@wycokck.org	710 N. 7th Street, Suite 100 Kansas City, KS 66101	(913) 573-2841

REQUESTED COUNCIL MEETING DATE: September 8, 2026

ITEM: Guaranteed Maximum Price for Public Safety Center

ORIGINATING DEPARTMENT: City Clerk

ATTACHMENT:

1. NEOSHO PUBLIC SAFETY GMP Amendment #1 - Final

PURPOSE:

To approve the GPM for the Public Safety Center.

BACKGROUND:

The City of Neosho has contracted with Branco for the construction of the Public Safety Center.

In the CMAR agreement with Branco once bids have been obtained, the contractor is to submit to the city a guaranteed maximum price for the project. This GMP is in the amount of \$14,580,032.00.

RECOMMENDATION:

Staff requests the GPM be accepted and authorize the Mayor to sign the contract document.



Phone: 417-451-5250 · Fax: 417-451-2851 · www.branco.com

Neosho Office: 12033 E Highway 86
Neosho, MO 64850

Springfield Office: 1864 S State Hwy MM
Springfield, MO 65802

Mailing Address: P.O. Box 459
Neosho, MO 64850

Neosho Public Safety Center
GMP Amendment #01
September 8, 2026

GMP based on signed and sealed Contract Documents as listed on the below attachments.

This *GMP Amendment #1* total.....**\$ 14,680,032.00**

Our Qualifications and Clarifications are as follows:

- All costs associated with abandoning, establishing or moving gas, water, fiber, cable or electrical utilities are assumed to be by the Owner. Our scope of work starts from the water meter, gas meter and transformer into the building.
- Design Fees are excluded.
- All costs associated with utility costs for temporary power, gas, water, etc. are assumed to be by the Owner.
- All costs associated with the relocation of existing utilities, i.e. natural gas, fiber, electric, cable, telephone, etc. are assumed to be by the Owner.
- All third-party testing is to be by the Owner.
- We have included a \$200,000 allowance for Unsuitable Soils/Unforeseen Conditions
- We have included a \$65,000 allowance for Weather Protection/Temporary Partitions as needed.
- We have included the use of Procore for document control.
- All furnishings such as: furniture, desks, tables, chairs, etc. are by the Owner. These are referred to as F,F, & E.
- We have only included the raceway & low voltage cabling for the Fire Station Alerting Systems. All equipment is to be purchased and installed by owner.
- All building permit costs are excluded and assumed to be by the owner or waived.
- Sales tax is excluded.
- We have included CMR provided Builders Risk, General Liability Insurance, & OCP.
- We acknowledge Addenda 1-4.
- The GMP includes Alternate #1 for the patio canopies.
- We have included an owner contingency in the amount of \$400,000.
- We have included \$400,000 (+/- 3.18% of the trade package's value of \$12,553,082.00) as a CMR contingency. This contingency is for the CMR's use for such cost as:
 - Market or schedule driven changes in the cost of work. These costs are known as "buy-out differences from the budget".

- Adjustments to contractor's scope of work not anticipated at the time the subcontractor was contracted as required for a complete system installation (i.e. "scope gaps").

The above-mentioned contingency does not include changes in scope (i.e. changes in building systems, kinds and quality of materials, finishes or equipment) which are the basis for change orders. Examples would be adding a shower to a room or changing plastic laminate casework to wood veneer casework. The contingency does not include increases in the Cost of Work identified through the refinement and development of the Construction Documents. In addition, unforeseen site conditions such as buried artifacts, archaeological items, utilities and contaminated or unsuitable soil are not covered under the contingency.

Fee is set at 1.95% and will be applied to all cost of work.

This GMP is based on a substantial completion date of 1/7/2028.

OWNER

Signed: _____

Printed: _____

Date: _____

CONSTRUCTION MANAGER

Signed: _____

Printed: _____

Date: _____

Attachments:

- List of drawings and specifications used for preparing the GMP
- GMP Cost Breakdown
- Unit Prices

NUMBER	NAME	ADDENDUM 1	ADDENDUM 2	ADDENDUM 4
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GENERAL

G100	COVER SHEET			
G120	CODE SUMMARY			
G121	CODE PLAN - SITE			
G122	LEVEL 1 AND MEZZANINE LIFE SAFETY PLAN			
G124	LEVEL 1 AND MEZZANINE ACCESSIBILITY PLAN			
G125	STORM SHELTER			
G128	LEVEL 1 AND MEZZANINE AIR BARRIER PLAN			
G130	SYMBOLS & ABBREVIATIONS			
G140	ACCESSIBILITY & MOUNTING HEIGHTS			
G401	SITE SECURITY PLAN			
G402	LEVEL 1 AND MEZZANINE SECURITY PLAN			

CIVIL

C100	GENERAL NOTES TYPICAL SECTIONS AND DETAILS			
C101	MODOT DETAILS			
C102	MODOT DETAILS			
C103	MODOT DETAILS			
C104	MODOT DETAILS			
C105	MODOT DETAILS			
C200	EXISTING CONDITIONS AND DEMOLITION PLAN			
C300	SITE LAYOUT PLAN			
C400	DIMENSION PLAN			
C500	GRADING AND DRAINAGE PLAN			
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Neosho Public Safety Center

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GMP AMENDMENT #01

Project: Neosho Public Safety Center - Final GMP

Date: 9/8/26

By: Brandon Poindexter

Bid Packages		Total	Recommendation
BP.03.01	Concrete	\$1,579,500	JT Construction
	Concrete Bond	\$25,631	JT Construction
BP.04.01	Masonry	\$810,400	Rosales
	Masonry Bond 2%	\$16,208	Rosales
BP.05.01	Structural Steel & Misc. Steel - Supply	\$672,655	Blattner
BP.05.02	Structural Steel & Misc. Steel - Supply & Install	\$119,640	Crow Fab
BP.05.03	PEMB Supply	\$216,898	Steel Tech
BP.05.04	PEMB Erection	\$73,528	Crow Fab
BP.06.01	General Trades	\$1,590,000	Branco
BP.06.02	Millwork & Cabinetry	\$173,773	Acer
BP.07.01	Roofing, Panels, Flashing, & Sheet Metal	\$506,416	Summit
BP.07.02	Fluid Applied Waterproofing and Sealants	\$117,168	Pro Seal
BP.07.03	EIFS	\$58,350	Highlands
BP.08.01	Alum Storefronts, Glass & Glazing	\$362,160	MW Glass
BP.08.02	OH & Coiling Doors	\$258,560	Branham Overhead
BP.09.01	Metal Framing, Drywall, & Act Ceiling	\$944,353	EPI
	Metal Framing Bond	\$28,331	EPI
BP.09.02	Flooring	\$192,000	Joplin Floor Designs
BP.09.03	Epoxy Flooring	\$47,064	Desco
BP.09.05	Painting	\$122,930	A+ Décor
BP.21.01	Fire Suppression	\$125,000	Aegis
BP.22.01	Plumbing & Site Utilities	\$781,000	Richland
	Plumbing Bond	\$11,715	Richland
BP.23.01	Heating, Ventilation, Air Conditioning	\$1,024,905	TBD
	HVAC Bond	\$13,324	TBD
BP.26.01	Electrical, Low-Voltage, Fire Alarm, and Access Control	\$2,150,000	Bill's Electric
BP.31.01	Earthwork & Stormwater	\$425,000	Vaugh Dirtworks
BP.32.02	Asphalt Paving & Markings (\$259,414 Only if Alternate 2 is selected)		Apac
BP.32.03	Fence & Gates	\$106,573	Four State Fence
Subtotal		\$12,553,082	
Allowances			
1	Unsuitable Soils/Unforeseen Allowance	\$200,000	
2	Weather Protection/Temp Partitions Allowance	\$65,000	
TOTAL		\$265,000	
Alternates			
1	Patio Canopies	\$103,865	Included in Total
2	Asphalt Paving in lieu of Concrete Paving	<\$163,484>	Deduct from Total if Accepted
TOTAL		\$103,865	
General Conditions and Staff (Lump Sum) 16 months @ \$21,700/month		\$347,200	
Cost of Work General Conditions		\$159,100	
Insurance		\$80,000	
Performance Bond		\$85,000	
Building Permit (assumed to be waived/by owner)		\$0	
Preconstruction Fee		\$6,000	
CMR-Contingency (3.18%)		\$400,000	
Owner Contingency (3.18%)		\$400,000	
TOTAL		\$1,477,300	
Total of Bid Packages, General Conditions, Allowances & Alternates		Subtotal	\$14,399,247
CMR Fee (1.95%)			\$280,785
		Total Project GMP	\$14,680,032
Items not in GMP	Third Party Testing Allowance	\$60,000	City to Pay Direct
Items not in GMP	Fire Station Alert System	\$181,366	City to Pay Direct
Total Construction Cost			\$14,921,398

Unit Prices

A. Rock Removal (\$/cy)

BP 26.01 - \$350/cy
(\$ BP 31.01 - \$250/cy)

B. Trench Rock Removal (\$/cy)

BP 22.01 - \$350/cy
BP 26.01 - \$350/cy
(\$ BP 31.01 - \$300/cy)

C. Engineered Fill (\$/cy)

(\$ BP 31.01 - \$18/cy)

D. Engineered Fill Where Trench Rock is Removed (\$/cy)

(\$ BP 31.01 - \$18/cy)

E. Earth Removal (\$/cy)

(\$ BP 31.01 - \$15/cy)

F. Shot Rock Fill (\$/cy)

(\$ BP 31.01 - \$90/cy)

G. Controlled Low Strength Material (CTSM) / Flowable Fill (\$/cy)

BP 03.01 - \$300/cy
(\$ BP 31.01 - \$400/cy)

REQUESTED COUNCIL MEETING DATE: September 8, 2026**ITEM:** Blue Shield Grant

ORIGINATING DEPARTMENT: Police Department**ATTACHMENT:****1. SFY 2027 MBSGP Award Package - Neosho PD****2. Blue Shield Grant FY2027**

PURPOSE:

To authorize the acceptance and expenditure of Missouri Blue Shield Grant Program (MBSGP) funds for the purchase of a Computer Voice Stress Analyzer (CVSA) truth verification system, training and certification for two police department personnel, and a ForenScope Alternate Light Source (ALS) forensic evidence detection system. These tools will enhance the Neosho Police Department's investigative capabilities, improve evidence identification and collection, and strengthen both criminal and administrative investigations.

BACKGROUND:

The Neosho Police Department has been awarded \$29,069.76 through the Missouri Department of Public Safety's Missouri Blue Shield Grant Program. The purpose of the program is to support local law enforcement agencies and strengthen public safety initiatives through the acquisition of equipment, training, and technology.

A significant component of this project is the acquisition of a Computer Voice Stress Analyzer (CVSA) system and examiner certification training for two officers. The CVSA is a widely used law enforcement credibility assessment and truth verification tool that analyzes vocal stress patterns during structured interviews. The technology is utilized by thousands of law enforcement agencies nationwide as an investigative aid during criminal investigations, applicant screening, cold case reviews, and administrative or internal affairs investigations. The system assists investigators in identifying areas requiring additional inquiry and can help elicit admissions and disclosures during properly conducted interviews. [\[police1.com\]](http://police1.com), [\[nacvsa.org\]](http://nacvsa.org), [\[cvsa1.com\]](http://cvsa1.com) The project also includes the purchase of a ForenScope Alternate Light Source (ALS) system. An alternate light source is a forensic evidence detection tool that uses specialized wavelengths of light to reveal evidence that may not be visible under normal lighting conditions. The technology assists investigators in locating latent fingerprints, biological fluids, hair, fibers, trace evidence, footwear impressions, and other physical evidence at crime scenes and during laboratory examinations. The ForenScope T-65 ALS is specifically designed to enhance crime scene investigations through multispectral illumination and forensic evidence detection capabilities.

The acquisition of these tools will provide officers with advanced investigative resources that can improve case development, evidence recovery, interview effectiveness, and overall investigative efficiency while reducing the need to rely on outside agencies for specialized forensic and credibility assessment services.

RECOMMENDATION:

Staff recommends that the City Council approve acceptance of the Missouri Blue Shield Grant Program award and authorize the purchase of the Computer Voice Stress Analyzer (CVSA) system, training and certification for two examiners, and the ForenScope Alternate Light Source forensic evidence detection system. These purchases will enhance the department's investigative capabilities, support more effective criminal and internal affairs investigations, improve forensic evidence identification and collection, and provide long-term operational benefits to the City of Neosho at no additional cost beyond the grant-funded amount.

MIKE KEHOE
Governor

MARK S. JAMES
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: (573) 751-4905
Fax: (573) 751-5399

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

September 1, 2026

David Kennedy, City Manager
Neosho, Police Department
203 E. Main St.
Neosho, MO 64850

Re: SFY 2027 Missouri Blue Shield Grant Program (MBSGP) Award
Award Number: 2027-MBSGP-211

Dear Mr. Kennedy:

Thank you for your application submission to the SFY 2027 Missouri Blue Shield Grant Program (MBSGP). Your application has been selected for funding in the amount of \$29,069.76.

Enclosed is the SFY 2027 MBSGP Award Agreement. The Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) asks you to carefully review and sign the documentation provided. By signing the Award Agreement and initialing each page of the Articles of Agreement and Special Conditions you are certifying your acceptance of the award conditions. Once signed and initialed, please return the documents to our office via email no later than October 1, 2026.

The project period of performance for this award begins September 1, 2026 and ends May 15, 2027.

We look forward to working with you on this award. Should you have any questions or need additional information, do not hesitate to contact Alexandra Messina at 573-751-5289 or Alexandra.Messina@dps.mo.gov.

Sincerely,

A handwritten signature in black ink that reads "Joni McCarter".

Joni McCarter, Program Manager
Missouri Department of Public Safety
Office of Homeland Security



Missouri Department of Public Safety
Office of Homeland Security
DPS Grants
P.O. Box 749, Jefferson City, MO 65101
Telephone: 573-522-6125 Fax: 573-526-9012

AWARD AGREEMENT

DATE
09/01/2026
AWARD NUMBER
2027-MBSGP-211

RECIPIENT NAME Neosho, Police Department			
ADDRESS 203 E. Main St.			
CITY Neosho	STATE MO	ZIP CODE 64850	
TOTAL AMOUNT OF STATE \$29,069.76			
PROJECT PERIOD FROM 09/01/2026		PROJECT PERIOD TO 05/15/2027	
PROJECT TITLE SFY 2027 MBSGP - Neosho, Police Department		FUNDED BY Missouri Department of Public Safety/Office of Homeland Security	
METHOD OF PAYMENT (Reimbursement – Advanced) Reimbursement			
CONTACT INFORMATION			
DPS GRANTS CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Alexandra Messina		NAME Peter Russell, Chief of Police	
E-MAIL ADDRESS Alexandra.Messina@dps.mo.gov		ADDRESS 201 N. College St.	
TELEPHONE 573-751-5289		CITY, STATE AND ZIP CODE Neosho, MO 64850	
PROGRAM MANAGER Joni McCarter		TELEPHONE 417-451-8012	E-MAIL ADDRESS prussell@neoshomo.gov
SUMMARY DESCRIPTION OF PROJECT The purpose of the Missouri Blue Shield Grant Program (MBSGP) is to provide funding to support the Missouri Blue Shield Program. This program is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns. This program acknowledges local governments for their commitment to support local law enforcement efforts.			
AWARDING AGENCY APPROVAL		RECIPIENT AUTHORIZED OFFICIAL APPROVAL	
TYPED NAME AND TITLE OF DPS OFFICIAL Mark S. James, Director		TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL David Kennedy, City Manager	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE
THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.			

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1. **Allowable Costs:** The recipient understands that only allowable items in the approved budget will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the "MBSGP Notice of Funding Opportunity (NOFO)". (Funds are expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved award must have prior approval from the DPS/OHS. The recipient shall fully coordinate all activities in the performance of the project with those of the DPS/OHS. The recipient certifies that all expendable and non-expendable property purchased funds under this award shall be used for approved project purposes only.
2. **Award Adjustments:** The recipient understands that any deviation from the approved award must have prior approval from the DPS/OHS. No additional funding shall be awarded to a recipient (unless specifically notified by the DPS/OHS of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the "Subaward Adjustment" component of WebGrants.
3. **Award Document Changes:** In the event the DPS/OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the recipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.
4. **Body Armor:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased must be made in the United States.
5. **Body Armor Policy:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
6. **Body-Worn Camera Policy:** The recipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
7. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

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8. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
9. **Change in Personnel:** The recipient agrees to notify, within a timely manner, the DPS/OHS if there is a change in or temporary absence as it affects the "My Profile" module, "Contact Information" component, and/or "Budget" component within WebGrants. The notification shall be sent as a "Program Revision" through the "Subaward Adjustment" component of WebGrants.
10. **Compliance Workshop:** As a recipient of state funds, the recipient is required to participate in any applicable Compliance Workshop hosted by the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS). The Compliance Workshop provides post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, award changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
11. **Contractual Services:** For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
 - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided.
 - b. A copy of any contractual agreement made as a result of this award must be forwarded to DPS/OHS for review or be readily available for review prior to execution of the contract.
12. **Criminal Activity:** The recipient assures to formally report to the DPS/OHS within 48 hours of notification if an individual funded, in whole or in part, under this award is arrested for or formally charged with a misdemeanor or felony regardless of if the criminal offense is related to the individual's employment. The DPS/OHS reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
13. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.
14. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo, in regard to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.
15. **Duplication of Networks:** The recipient assures that all equipment/software requested and purchased under this award must be compatible with the statewide system. All software, if

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applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Interoperability Center.

16. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing, the DPS/OHS. If so requested and allowed by the DPS/OHS, the recipient shall submit a "Subaward Adjustment" to eliminate any inappropriate duplication of funding.

17. **Employment of Unauthorized Aliens:** Pursuant to [Section 285.530.1 RSMo](#), the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with [Sections 285.525 to 285.550, RSMo](#), a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

18. **Enforceability:** If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

19. **Equipment:** Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000. Expenditures for equipment shall be in accordance with the approved budget. The recipient shall use and manage equipment in accordance with its procedures if the equipment is used for its intended purposes. When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by the DPS/OHS, you must request instructions from DPS/OHS to make proper disposition of the equipment following the Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants.

20. **Fair Labor Standard Act:** All recipients of state funds will comply with the minimum wage and maximum hour's provisions of the [Section 290.502 RSMo](#).

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21. **Federal Equitable Sharing Funds:** The recipient assures its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo, relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.
22. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program. Failure to submit reports by the deadline may result in delay for reimbursement requests and/or cancellation of the award.
23. **Fund Availability:** The recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated, are otherwise unavailable, or are not continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice. The recipient further understands and agrees that neither the DPS/OHS nor the State of Missouri shall be liable for any costs, injuries, or other damages, liquidated or otherwise, caused by or related to a lack of funds or withholdings.
24. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "MBSGP Notice of Funding Opportunity", the "Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, Information Bulletins released by the DPS/OHS, and other applicable state laws or regulations.
25. **Grant Reporting:** Status reports are required to be submitted quarterly through the WebGrants system.
26. **Interoperability Equipment:** To meet SAFECOM requirements all radios must comply with the Missouri Department of Public Safety, Office of the Director DPS Grants Radio Interoperability Guidelines located at <https://dps.mo.gov/dir/programs/ohs/documents/radio-interoperability-guidelines.pdf>. The Missouri Interoperability Center will review all communications equipment applications to ensure they comply with the Radio Interoperability Guidelines.
27. **Law Enforcement Agency Requirements:** Law enforcement agencies must be compliant with the requirements listed below and must maintain compliance throughout the period of performance.
- a. **Section 43.505 RSMo - Uniform Crime Reporting:** Pursuant to [Section RSMo 43.505.3](#), each law enforcement agency in the state shall: (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and (2) Submit any other crime incident information which may be required by the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the previous twelve months.
 - b. **Section 590.650 RSMo - Vehicle Stops Report:** Pursuant to [Section 590.650.3 RSMo](#), each law enforcement agency shall compile the data described in

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subsection 2 for the calendar year into a report to the attorney general and each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.

- c. Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021: Pursuant to [Section 590.1265 RSMo](#), each law enforcement agency shall report data submitted under subsection 3 of this section to the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or more months in the previous twelve months.
- d. Section 43.544 RSMo - Written Policy on Forwarding Intoxication-Related Traffic Offenses: Pursuant to [Section 43.544.1 RSMo](#), each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by [Section 43.503 RSMo](#).
- e. Section 590.030 RSMo - Rap Back Program Participation: Pursuant to [Section 590.030 RSMo](#), all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022, and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency.
- f. Section 590.700 RSMo - Custodial Interrogations: Pursuant to [Section 590.700.4 RSMo](#), each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2.

28. **License Plate Readers (LPRs):** Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.
- c. Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples

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include, but are not limited to fusion centers, drug task forces, special investigations units, etc.

- e. Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.
 - f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.
 - g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).
29. **Lobbying:** The recipient understands and agrees that state funds cannot be used, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.
30. **Missouri Office of Homeland Security, Division of Grants Administrative Guide:** To follow the grant program guidelines as stated in the Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, as well as Information Bulletins released by the DPS/OHS to provide important updates, clarifications and policy statements related to DPS/OHS Grant programs.
31. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the DPS/OHS, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the DPS/OHS shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.
32. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the DPS/OHS or other agency authorized to receive such information.

In accepting this award, the recipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

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- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the DPS/OHS, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the DPS/OHS.
33. **Non-Supplanting:** The recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
34. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
- a. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - b. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
 - c. Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - d. Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - e. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - f. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the DPS/OHS.
35. **Reimbursement:** Expenditures shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the award was approved.
36. **Relationship:** The recipient agrees that it will represent itself to be an independent recipient offering such services to the public and shall not represent itself or its employees to be employees of the DPS/OHS. (This provision is not applicable to the DPS/OHS or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes,

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FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

37. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the recipient Authorized Official and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
38. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds awarded by the DPS/OHS. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the DPS/OHS any credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:
- (a) Submitted a claim that violates the False Claims Act; or
 - (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must be reported to the DPS/OHS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of Homeland Security
Attn: DPS Grants
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsgrants@dps.mo.gov
Fax: (573) 526-9012

The DPS/OHS reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

39. **Supplies/Operations:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
40. **Suspension/Debarment:** The recipient acknowledges, pursuant to debarment and suspension regulations implemented at [1 CSR 40-1.060](#), and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.
41. **Suspension/Termination of Award:** The DPS/OHS reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by

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giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the award shall, at the option of the DPS/OHS, become property of the State of Missouri.

In the event an award is suspended or permanently terminated, the DPS/OHS may take action as deemed appropriate to recover any portion of the award funds, remaining or an amount equal to the portion of the award funds wrongfully used.

42. **Texting While Driving:** The DPS/OHS encourages the recipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
43. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo, in regard to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.



SFY 2027 Missouri Department of Public Safety Missouri Blue Shield Grant Program (MBSGP) Notice of Funding Opportunity (NOFO)

Grant Issued By:

Missouri Department of Public Safety

Funding Opportunity Title:

SFY 2027 Missouri Blue Shield Grant Program (MBSGP)

Introduction:

The Missouri Department of Public Safety is pleased to announce the funding opportunity for the SFY 2027 Missouri Blue Shield Grant Program (MBSGP). These state administered funds are appropriated through Missouri House Bill No. 8 and are subject to request and approval each fiscal year.

Program Description:

The Missouri Department of Public Safety (DPS) collaborates with local law enforcement agencies to provide a proactive approach for the public safety of Missourians. The purpose of the MBSGP is to provide funding to support the Missouri Blue Shield Program. This program is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns. This program acknowledges local governments for their commitment to supporting local law enforcement efforts.

Period of Performance: 8.5 months

Projected Period of Performance Start Date: September 1, 2026

Projected Period of Performance End Date: May 15, 2027

Maximum Award: Each eligible Missouri Blue Shield Program applicant will receive \$28,985.50 for the purchase of equipment, training, and/or technology for their law enforcement agency.

Eligible Applicants:

- ☐ Local law enforcement agencies with a Missouri Blue Shield Program designation

Ineligible Applicants:

- ☐ Law enforcement agencies without a Missouri Blue Shield Program designation
- ☐ State law enforcement agencies

Allowable Costs:

The Missouri Department of Public Safety's objective in awarding funding is to support local efforts to enhance public safety, foster law enforcement support, and encourage community partnerships. This opportunity will allow for the purchase of equipment, training, and/or technology for law enforcement agencies. The Missouri Blue Shield Program is a reimbursement grant. Recipients must incur an allowable expense, make payment and seek reimbursement from the Missouri Department of Public Safety.

The Missouri Department of Public Safety understands in certain situations local cash flow makes payment for equipment, supplies and training difficult. To help alleviate this situation, DPS has agreed to accept requests for funds from recipients as soon as a vendor submits their invoice, and the recipient has received goods or services. Consequently, the recipient does not have to pay the vendor before submitting the claim for reimbursement.

Examples of allowable items include, but are not limited to, the following:

- ☐ License Plate Readers
- ☐ Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)
- ☐ MOSWIN Approved Radios (Portable/Handhelds, Mobiles, Repeaters, Base Stations, etc.)
- ☐ Vehicles
- ☐ Personal Protective Equipment
- ☐ Body-Worn Cameras
- ☐ Dash Cameras
- ☐ Security and Surveillance Systems
- ☐ Gunshot Detection Technology
- ☐ Justice Information Sharing Technology
- ☐ Communications Systems
- ☐ Crime Analytics Software
- ☐ Hardware and Software
- ☐ Missouri Blue Shield Designation Signage
 - Must be purchased through Missouri Vocational Enterprises (MVE) – 3 Options Available

Some items have additional requirements to be eligible for funding. Allowable items with additional requirements are detailed below:

☐ **Mobile Data Terminals (MDT's)/Mobile Data Computers (MDC's)**

Agencies seeking funding for mobile data terminals should research the type of computer being requested. The Missouri Department of Public Safety is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of funds.

☐ **Interoperability Equipment (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)**

Investments in emergency communications systems and equipment must meet applicable [SAFEKOM Guidance](#). All radios must meet the Missouri Department of Public Safety, Office of the Director, DPS Grants [Radio Interoperability Guidelines](#). The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#). **Interoperability equipment that does not meet these guidelines will not be eligible for funding.**

NOTE: Agencies seeking any type of radio or radio-related accessory are encouraged to contact the Missouri Interoperability Center by phone at (855) 4-MOSWIN or by email at moswin.svsadmin@dps.mo.gov to ensure the appropriate communication devices are purchased for the department's needs and location to the nearest MOSWIN tower and to ensure the appropriate administrative requirements are met as it relates to the MOSWIN. The Missouri Interoperability Center staff can also provide helpful information regarding the department's ability to access the MOSWIN and how to articulate such within the grant application.

☐ **Body-Worn Cameras**

Agencies seeking funding for Body-Worn Cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training. Recipients of funding for Body-Worn cameras must supply the Missouri Department of Public Safety with a copy of such policy(s) and procedure(s) at the time of claim submission.

☐ **Body Armor**

Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>.

Body armor or armor vests must also be “uniquely fitted vests” which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:

- (1) Correctly sized panels and carrier, determined through appropriate measurement and
- (2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The requirement that body armor be “uniquely fitted” does not require body armor that is individually manufactured based on the measurements of an individual wearer.

In addition, body armor purchased must be made in the United States.

Agencies seeking funding for body armor are required to have a written “mandatory wear” policy in effect. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. Recipients of funding for body armor must supply the Missouri Department of Public Safety with a copy of such policy at the time of claim submission.

☐ **License Plate Readers (LPR)**

Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor’s MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.
- c. Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri law enforcement agencies and enforcement support entities within the selected vendor’s software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
- e. Connect to the Missouri State Highway Patrol’s Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.
- f. Agency shall have a license plate reader policy and operation guideline prior to the

implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.

g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).

Unallowable Cost Items:

- ☐ Surveillance Systems for Jails
- ☐ Construction or Renovation
- ☐ Land Acquisition
- ☐ Personnel Costs
- ☐ Bonuses or Commissions
- ☐ Lobbying
- ☐ Fundraising
- ☐ Corporate Formation
- ☐ State and Local Sales Taxes
- ☐ Costs Incurred Outside the Project Period
- ☐ Aircraft
- ☐ Confidential Funds
- ☐ Military-Type Equipment
- ☐ Radios and Radio-Related Equipment that is not compliant with the Missouri Statewide Interoperability Network (MOSWIN)
- ☐ Unmanned Aircraft (UAV)/Drones and Drone Accessories

Application and Submission Information:

- 1. Applications will only be accepted through the Missouri Department of Public Safety (DPS) online WebGrants System:** [Department of Public Safety DPS Grants \(mo.gov\)](https://mo.gov)

A PowerPoint with instructions on how to apply through the WebGrants System will be available on the Missouri Department of Public Safety website, at the following link: [Missouri Department of Public Safety | Missouri Blue Shield Grant Program \(MBSGP\)](#).

- 2. Key Dates and Times**
 - a. Application Start Date:** July 1, 2026
 - b. Application Submission Deadline:** July 31, 2026, 5:00 pm CST

- 3. Agreeing to Terms and Conditions of the Award:**

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

As part of this application, each eligible applicant must complete all application forms and provide all required documents:

- 1. Contact Information**
- 2. Interoperable Communications**
- 3. Certified Assurances**
- 4. Budget**
- 5. Named Attachments**
 - a. Quote or Cost Basis**
 - b. Other Supporting Documentation**

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REQUESTED COUNCIL MEETING DATE: September 8, 2026**ITEM:** Addition of Personnel to the Neosho Fire Department

ORIGINATING DEPARTMENT: Fire Department**ATTACHMENT:** None

PURPOSE:

The purpose of this Agenda Item is to seek approval from the City Council to move forward with the addition of 3 personnel to the Neosho Fire Department.

BACKGROUND:

During the budget discussions in July, three additional Fire Department personnel positions were included in the budget with the understanding that they would be hired following the sale of the utilities.

I am requesting authorization to hire these three personnel with an effective start date of **September 21**.

The proposed hire date is necessary to ensure the new employees are adequately prepared to attend the **Fire Training Academy in Joplin**, which begins on **October 5**. Hiring them on September 21 will provide sufficient time to complete the following prerequisites before academy attendance:

- Two weeks of in-house department training
- Human Resources onboarding and training
- Required check rides
- Completion of employment paperwork and administrative requirements
- Introduction to department policies, procedures, and operational expectations

Providing this preparation period will help ensure the new hires are successful at the academy and fully prepared for their assigned duties.

Additionally, upon successful completion of the academy and certification testing, these firefighters will be able to transition directly onto shift assignments, allowing the department to realize the operational benefits of these positions as quickly as possible.

RECOMMENDATION:

Staff recommends approval of the 3 additional personnel.