

MINUTES
NEOSHO CITY COUNCIL
April 21, 2026 - 7:00 PM
Neosho Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Pastor William Lee opened with prayer and Mayor Davidson led the pledge of allegiance.

CALL TO ORDER

Mayor Davidson called the meeting to order at 7 p.m.

ROLL CALL

COUNCIL PRESENT:

Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

Jacob Evans took his seat on the city council after being sworn in.

COUNCIL ABSENT:

None were absent.

CITY OFFICERS PRESENT:

David Kennedy, City Manager; Derek Snyder, City Attorney; and Cheyenne Wright, City Clerk, minutes taken by clerk.

APPROVAL OF AGENDA

Councilman Collinsworth made a motion to approve the agenda; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

CONSENT AGENDA

Councilman Cobb made a motion to approve the consent agenda to include:

April 7, 2026 Council Minutes

Amendments to the Liberty Utility Contract; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

April 21, 2026 - City Council Regular Session Minutes

No: None
Abstain: None
Passed.

VISITOR'S BUSINESS

John Mills addressed the city council regarding Bill No. 2026-21 in opposition.

John Ervin addressed the city council regarding Bill No. 2026-21 in the affirmative.

Calvin Thomas addressed the city council regarding Bill No. 2026-21 in the affirmative.

Kael Powers addressed the city council regarding Bill No. 2026-21 in the affirmative.

Dean Casey addressed the city council regarding Bill No. 2026-21 in the affirmative.

Karen Sprenkle addressed the city council regarding Bill No. 2026-21 in the affirmative.

Hank Johnson addressed the city council regarding Bill No. 2026-21 in opposition.

Devin and Aubrey Tarpley addressed the city council regarding Bill No. 2026-21 in opposition.

Reagan Jones addressed the city council regarding Bill No. 2026-21 in opposition.

Jackie Danner addressed the city council regarding Bill No. 2026-21 in opposition.

Joshua Danner addressed the city council regarding Bill No. 2026-21 in opposition.

Susie Crossno addressed the city council regarding Bill No. 2026-21 in opposition.

UNFINISHED BUSINESS

Bill No. 2026-21: Real Estate Purchase Contract (City of Neosho & Neosho Crosslines Ministries/Restoration Life Center)

AN ORDINANCE of the City of Neosho declaring certain tracts of real property located at 201 N. College, 125 N. College and 221 Brook Street as surplus and waiving the requirements pursuant to Section 120.235 Purchases and Sales of Real Estate and authorizing the City of Neosho, Missouri, a Missouri Municipal Corporation ("City"), to enter into and approving a Memorandum of Understanding and Agreement ("MOU") with Neosho Crosslines Ministries, Inc., a Missouri nonprofit corporation, dba Restoration Life Center ("RLC"), for the purpose of entering into a future real estate agreement to purchase or acquire real property and to sell or transfer real

April 21, 2026 - City Council Regular Session Minutes

property to be declared surplus and Lease Agreement for the same; and authorizing the Mayor to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Bill No. 2026-21 in title only.

Councilman Cobb made a motion to approve and discuss Bill No. 2026-21; Mayor Davidson seconded.

Mayor Davidson addressed the citizens in attendance regarding Bill No. 2026-21 and how the city got to this point.

Councilman Cobb addressed the citizens in attendance regarding Bill No. 2026-21 and stressed his opposition.

Councilman Collinsworth addressed the citizens in attendance regarding Bill No. 2026-21.

Councilwoman Robinson addressed the citizens in attendance regarding Bill No. 2026-21.

Councilwoman Humphrey addressed the citizens in attendance regarding Bill No. 2026-21.

Councilwoman Thomas addressed the citizens in attendance regarding Bill No. 2026-21.

Councilman Workman addressed the citizens in attendance regarding Bill No. 2026-21.

Roll call vote:

Yes: Charles Collinsworth, Tom Workman, Richard Davidson

No: Carl Cobb, Julie Humphrey, Ashton Robinson, Angela Thomas

Abstain: None

Failed.

Bill No. 2026-24: Canvassing the Returns of the Municipal Election for Council Member position held on Tuesday, April 7, 2026...1st, 2nd, & 3rd Readings...UNDER EMERGENCY MEASURE

AN ORDINANCE of the City of Neosho, Missouri, canvassing the returns of the municipal election held Tuesday, April 7, 2026, submitting to the qualified voters of said city, candidates for the office of City Council Member for Ward 2, Ward 3 and At Large and declaring the results thereof UNDER EMERGENCY MEASURE so as to comply with provisions in the City Charter.

City Attorney Snyder read Bill No. 2026-24 in title only.

Mayor Davidson made a motion to approve and discuss Bill No. 2026-24 under emergency measure; Councilwoman Thomas seconded.

FOR ONE COUNCIL MEMBER FOR A TERM OF THREE-YEARS FOR WARD 2

April 21, 2026 - City Council Regular Session Minutes

All Voting Precincts	Total
Tom Workman	137

FOR ONE COUNCIL MEMBER FOR A TERM OF THREE-YEARS FOR WARD 3

All Voting Precincts	Total
Julie Humphrey	85

FOR ONE COUNCIL MEMBER FOR A TERM OF THREE-YEARS FOR AT-LARGE

All Voting Precincts	Total
Jacob Evans	494

Tom Workman-Ward 2 (three (3) year term), Julie Humphrey-Ward 3 (three (3) year term), and Jacob Evans-At Large (three (3) year term), having received the highest number of votes cast, are hereby declared to be the duly and properly elected Council Members.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

Abstain: None

Passed.

PROCLAMATION

Proclamation for Richard Davidson

Proclamation for Richard Davidson was read in its entirety by City Clerk Wright and presented by Mayor Pro Tem Robinson and City Manager Kennedy.

WHEREAS, *Richard Davidson has faithfully served the citizens of the City of Neosho as a member of the City Council from April 2009 to April 2018 and then again serving from April 2021 to April 2026; and*

WHEREAS, *Richard Davidson served as Mayor nine of those fourteen years on City Council, demonstrating steady leadership, professionalism, and a commitment to the principles of sound municipal governance; and,*

WHEREAS, *Mayor Davidson provided leadership during significant policy discussions and long-term planning efforts, including planning for a future Public Safety Facility, expansion of ADA-accessible park amenities, and evaluation of zoning and economic development tools intended to support the City's continued growth; and,*

WHEREAS, *during his tenure, the City Council advanced important economic development*

April 21, 2026 - City Council Regular Session Minutes

initiatives, including the consideration and formation of Community Improvement Districts and related funding mechanisms, strengthening the City's ability to invest in infrastructure and community assets while maintaining fiscal responsibility; and,

WHEREAS, *Mayor Davidson consistently represented the City of Neosho in meetings with partner organizations, boards, and community stakeholders, fostering cooperation and collaboration in matters affecting economic development, community improvement, and municipal operations; and,*

WHEREAS, *Mayor Davidson's term of service has been marked by a dedication to teamwork with fellow council members, city staff, and the community, contributing to thoughtful decision-making and the steady administration of City affairs;*

NOW, THEREFORE, BE IT RESOLVED, *that the City Council of the City of Neosho, Missouri, hereby recognizes and commends Richard Davidson for his outstanding service, leadership, support, and contributions to the City of Neosho and its residents.*

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the Seal of the City of Neosho to be affixed this 21st day of April, 2026.*

ADJOURN...SINE....DIE

Mayor Davidson called for a motion to adjourn sine die.

Mayor Davidson made a motion to Adjourn Sine Die; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Richard Davidson, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

Mayor Davidson called the meeting adjourn sine die at 8:30 p.m.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBERS

City Clerk Wright administered the oaths of office for the council members elected during the April 7, 2026 Municipal Election: Julie Humphrey, Tom Workman and Jacob Evans.

RECONVENED SESSION

City Clerk Wright reconvened the April 21, 2026 Council Meeting at 8:38 p.m.

ELECTION OF MAYOR (Conducted by the City Clerk)

City Clerk Wright called for nominations for Mayor.

Nomination for Tom Workman as Mayor was made by Councilman Cobb.

No further nominations.

April 21, 2026 - City Council Regular Session Minutes

Councilman Cobb made a motion to appoint Tom Workman as Mayor; Councilman Collinsworth seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

Abstain: None

Passed.

ELECTION OF MAYOR PRO TEMPORE (Conducted by the Mayor)

Mayor Workman called for nominations for Mayor Pro Tempore.

Nomination for Carl Cobb as Mayor Pro Tem was made by Councilman Collinsworth.

Councilman Collinsworth made a motion to appoint Carl Cobb as Mayor Pro Tempore; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

Abstain: None

Passed.

PUBLIC HEARINGS

Public Hearing for Annexation of Property located at or near Hwy 86 and Jay Drive

Mayor Workman opened the public hearing at 8:43 p.m.

There was no one present to speak.

The public hearing was closed at 8:44 p.m.

Public Hearing for Rezoning of Property located near Highway 86 and Jay Drive from R-1 First Dwelling House District to C-3 Commercial Business District.

Mayor Workman opened the public hearing at 8:44 p.m.

There was no one present to speak.

The public hearing was closed at 8:44 p.m.

BIDS

April 21, 2026 - City Council Regular Session Minutes

Toro Groundsmaster 4500 (Golf Course)

Consideration of approval to purchase a new rough mower through Sourcewell Cooperative Contract #112624-TTC. The City budgeted \$70,000.00 for this purchase in the current fiscal year; however, bids received through Sourcewell totaled \$103,642.14. After discussion with Maxim LLC, Maxim has decided not to complete sodding on the course this year, and the City will utilize \$50,000.00 previously placed in capital line items to fund the additional cost for the mower purchase. Maxim has also stated that if the City purchases this mower, Professional Turf Products, L.P. will provide the City with a mid-duty Workman at no extra cost, which has been identified as needed for the course.

Councilman Collinsworth made a motion to approve the purchase of Toro Groundmaster 4500 in the amount of \$103,642.14 through the Sourcewell bid; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

Abstain: None

Passed.

NEW BUSINESS

Bill No. 2026-26: Authorization to Execute Mutual Aid Agreement with Newton County Sheriff's Office

AN ORDINANCE of the City of Neosho, Missouri authorizing an Intergovernmental Police Protection Mutual Aid Agreement between the City of Neosho Police Department and the Newton County Sheriff's Office for the purpose of providing and receiving mutual assistance for law enforcement and other types of police emergency services as described under the terms of the Agreement; and authorizing the Neosho Police Chief to execute the same by and on behalf of the City of Neosho.

City Attorney Snyder read Bill No. 2026-26 in title only.

Councilman Collinsworth made a motion to approve and discuss Bill No. 2026-26; Councilman Cobb seconded.

Police Chief Russell addressed the city council regarding a mutual agreement with Newton County Sheriff's Office. The Neosho Police Department and Newton County Sheriff's Office have historically participated in a mutual aid agreement that permits law enforcement officers to respond to emergency situations outside their normal jurisdictional boundaries when assistance is requested. This type of agreement is authorized under Missouri Revised Statutes §70.820, which allows municipalities and counties to enter into intergovernmental agreements for police protection

April 21, 2026 - City Council Regular Session Minutes

and mutual aid. The current agreement before Council is substantively the same as the mutual aid agreement previously approved by Council. It establishes the legal authority for certified law enforcement officers from each agency to assist one another during emergencies involving threats to life, property, or public safety. The agreement clearly defines emergency situations, command structure, authority of responding officers, liability, and indemnification provisions. Importantly, the agreement specifies that mutual aid assistance is rendered without charge between participating agencies. Each party remains responsible for its own personnel, equipment, insurance, and benefits, and no new financial obligations are created for the City of Neosho. The agreement is dated April 3, 2026, and execution requires authorization by the governing bodies of the participating jurisdictions prior to becoming effective.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, and Jacob Evans

No: None

Abstain: None

Passed.

Traffic Commission Baxter Street Truck Route

Police Chief Russell addressed the city council stating that on April 13, 2026, the Traffic Commission held a public meeting to consider a request from Certified Express, Inc. (CEI) to temporarily redesignate Baxter Street as a truck route to serve its reopened facility at Baxter Street and High Street, currently used for truck and trailer graphics installation. CEI cited ongoing construction and closures on Coler Street and High Street, safety concerns related to routing trucks through school zones, and data showing materially increased distance and intersection exposure on alternate routes. CEI emphasized Baxter Street's historic use as a truck route for over 100 years, its strong safety record, and significantly reduced anticipated truck volume compared to prior years. After discussing street conditions, neighborhood impacts, maintenance concerns, and alternative routes, the Commission determined no existing route adequately addressed both safety and operational needs during current construction. The Traffic Commission unanimously voted (4-0) to recommend temporarily reclassifying Baxter Street as a truck route for the duration of the Coler Street project, with the issue to be revisited upon project completion.

City Manager Kennedy addressed the city council regarding Baxter Street not being a good truck route. This road is too narrow and not made for semi-traffic. This will not only be CEI using this road as a truck route but also other construction traffic.

Councilman Cobb stated that he also does not feel that this street is made for semi-truck traffic.

Councilman Collinsworth stated that he also does not feel that this should be a truck route.

Councilman Collinsworth made a motion to approve Baxter Street as a truck route; Councilman Workman seconded.

April 21, 2026 - City Council Regular Session Minutes

Roll call vote:

Yes: None

No: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, and Jacob Evans

Abstain: None

Failed.

Golf Course Year End Contract Bonus

City Manager Kennedy addressed the city council and updated the council on the golf course year end contract bonus. The golf course has done very well since Maxim Golf has taken over

Request to Appoint Aaron Houk as Chairman of the Traffic Commission

Councilman Evans made a motion to request appointment of Aaron Houk to Chairman of the Traffic Commission; Councilman Cobb seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

Abstain: None

Passed.

APPOINTMENTS AND VACANCIES

Board of Adjustments

Request to Appoint Richard Davidson

Neosho Housing Authority Board

Request to Appoint Debbie Werneke

Planning and Zoning Commission

Request to Appoint Richard Davidson

Councilman Workman made a motion to appoint Richard Davidson to Planning and Zoning Commission and Board of Adjustments and Debbie Werneke to the Neosho Housing Authority Board; Councilwoman Thomas seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman, Jacob Evans

No: None

April 21, 2026 - City Council Regular Session Minutes

Abstain: None
Passed.

REPORT OF CITY OFFICERS

March Financial Reports

City Manager Kennedy addressed the council and updated them on the March Financials.

Coffee with Council May 8th and Local Government Week

City Clerk Wright informed the Council of May 4th through the 8th being Local Government Week. Friday, May 8th, the city will be hosting Coffee with Council again starting at 7:30 a.m. in the City Hall Council Chambers

Badges and Burgers Event

Police Chief Russell informed the council of an event they will be holding Memorial Weekend called Badges and Burgers for the public.

ADJOURN

There being no further business to come before the council, Mayor Workman asked for a motion to adjourn.

Councilman Collinsworth made a motion to Adjourn; Councilwoman Humphrey seconded.

Roll call vote:

Yes: Carl Cobb, Charles Collinsworth, Julie Humphrey, Ashton Robinson, Angela Thomas, Tom Workman

No: None

Abstain: None

Passed.

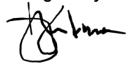
Mayor Workman adjourned the April 21, 2026 Council Meeting at 9:15 p.m.

APPROVED

ATTEST

NEOSHO CITY COUNCIL

Signed by:


60715505B801447...

Mayor

DocuSigned by:


D5A85A853DAB4A8...

City Clerk



Certificate Of Completion

Envelope Id: B32A2A9F-EF69-8C5B-801A-3945068E89B0

Status: Completed

Subject: Complete with Docusign: 0421_2026.CM.pdf, April 24, 2026 Minutes_SS.pdf, Bill No. 2026-25 Airpo...

Source Envelope:

Document Pages: 22

Signatures: 10

Envelope Originator:

Certificate Pages: 5

Initials: 0

Cheyenne Wright

AutoNav: Enabled

203 E Main St

Envelopeld Stamping: Enabled

Neosho, MO 64850-1812

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

cwright@neoshomo.org

IP Address: 199.250.177.195

Record Tracking

Status: Original

Holder: Cheyenne Wright

Location: DocuSign

5/8/2026 10:18:54 AM

cwright@neoshomo.org

Signer Events

Tom Workman

tworkman@neoshomo.gov

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

69715505B891447...

Signature Adoption: Drawn on Device
Using IP Address: 166.199.99.101

Timestamp

Sent: 5/8/2026 10:26:13 AM

Viewed: 5/9/2026 8:09:35 AM

Signed: 5/9/2026 8:15:26 AM

Electronic Record and Signature Disclosure:

Accepted: 5/6/2026 3:15:33 PM

ID: eb7d3761-a1e4-4f36-adb3-c3b0482f6af7

Derek A Snyder

dsnyder@neoshomo.gov

Security Level: Email, Account Authentication
(None)

Signed by:

152FCCC9621946D...

Signature Adoption: Pre-selected Style
Using IP Address: 170.52.56.4

Sent: 5/9/2026 8:15:29 AM

Viewed: 5/11/2026 8:23:03 AM

Signed: 5/11/2026 8:27:28 AM

Electronic Record and Signature Disclosure:

Accepted: 5/11/2026 8:23:03 AM

ID: 0b510ab5-5daf-4334-a842-58986eb92209

Cheyenne Wright

cwright@neoshomo.org

City Clerk

City of Neosho

Security Level: Email, Account Authentication
(None)

DocuSigned by:

D5A85A853DAB4A8...

Signature Adoption: Pre-selected Style
Using IP Address: 199.250.177.195

Sent: 5/11/2026 8:27:31 AM

Viewed: 5/11/2026 11:27:15 AM

Signed: 5/11/2026 11:27:30 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Leo Morrisette

Leo.Morrisette@airmethods.com

EVP Operations

Security Level: Email, Account Authentication
(None)

Signed by:

9E458198616A48D...

Signature Adoption: Pre-selected Style
Using IP Address: 174.197.65.14
Signed using mobile

Sent: 5/11/2026 11:27:33 AM

Resent: 5/13/2026 2:15:53 PM

Resent: 5/19/2026 6:00:48 PM

Resent: 5/20/2026 2:34:23 PM

Viewed: 5/21/2026 12:27:00 AM

Signed: 5/21/2026 12:27:24 AM

Electronic Record and Signature Disclosure:

Accepted: 5/13/2026 4:33:05 PM

ID: 6e743626-0477-4e66-9c7d-4dacff72071a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
David Reed Dave.Reed@airmethods.com EVP Operations Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/21/2026 12:27:26 AM
Adam Worster aworster@neoshomo.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/21/2026 12:27:27 AM Viewed: 5/21/2026 6:18:45 AM
Leslie Forest lforest@neoshomo.org Finance Director Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/30/2025 6:48:00 AM ID: 3d6c0b61-a150-4c38-a1fc-4b92302428f0	COPIED	Sent: 5/21/2026 12:27:27 AM Viewed: 5/21/2026 5:46:39 AM
Renee Johnson rjohnson@neoshomo.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/21/2026 12:27:28 AM Viewed: 5/21/2026 6:13:10 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/8/2026 10:26:13 AM
Certified Delivered	Security Checked	5/21/2026 12:27:00 AM
Signing Complete	Security Checked	5/21/2026 12:27:24 AM
Completed	Security Checked	5/21/2026 12:27:28 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Neosho (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Neosho:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cwright@neoshomo.org

To advise City of Neosho of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cwright@neoshomo.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Neosho

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cwright@neoshomo.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Neosho

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to cwright@neoshomo.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Neosho as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Neosho during the course of your relationship with City of Neosho.